

**Harrington Park Board of Health  
Minutes of Meeting  
December 5, 2011**

President Matthew Lederer called the meeting to order at 7:35pm

**President Lederer's Announcement:**

In compliance with Chapter 231, the Public Contract Law of 1975, adequate notice of this meeting was made. It is being conducted under the provisions of the Sunshine Act and has been properly noticed.

**Roll Call:**

Present were President Matthew Lederer, Dr. Neil Hess, Dr. Marilee Casamento, Dr. Howard Lipton, Vice President Scott Weiner, Mr. John Szveda, Mrs. Mary Oh Goldstein.

Also present were Louis Apa, Sanitarian, Cathy Flagg, Town Nurse, Annie Mongelia, Secretary, and Councilwoman Michelle Ryan.

**Adoption of Minutes for December 5th, 2011 Board of Health Meeting:**

Motion to approve by President Lederer, seconded by Dr. Casamento.

**Correspondence:**

Bergen County Health Services sent a package containing information on Fire Prevention, potential for cough medicine abuse, and Mondays reserved for Kids in the Kitchen program.

**Vouchers:**

Invoices were submitted for signature from the Town Nurse and Secretary, Jill Constantino for assisting Dr. Hess at the annual Rabies Vaccination Clinic at a rate of \$50 per hour, balance of the 2011 Bergen County Dept. of Health contract, review of the codification invoice with charges for revisions. This invoice will be finalized in January.

**Reports:**

**Cathy Flagg, Town Nurse**

In October Cathy Flagg saw 11 clients at Club 60 and 2 clients at the Borough Hall for the Adult Health Clinic program. Approximately 100 flu vaccines were administered at the town hall during the Flu Vaccine Clinic. Englewood Hospital nurses performed Cholesterol and Blood Sugar screening. Two cases of elevated blood sugar were detected, which were later diagnosed to be diabetics. As part of the state registrar, we are no longer sending Newborn Letters. In its place, notification of the availability of the Child Health Conference is considered minimum standards by Bergen County. To be in compliance Harrington Park has publicized in our monthly newsletter the Hillsdale Health Conference. Information will be given to school nurses for immunization records for attendance at school. In November 12 clients were seen at Club 60 and 1 client at Borough Hall. Two reported cases from the Communicable

Disease Reporting and Surveillance System. One newly diagnosed case of Hepatitis B - Chronic with no symptoms, one case of Salmonellosis - non typhoid, two cases of Lyme disease. The state health department advises residential household medical waste such as syringes/sharps go into municipal waste, as long as they are placed in containers taped shut. This will be advertised in our town newsletter. Disposal of prescription medicine will be investigated for inclusion in the HP Newsletter.

### **Sanitarian, Louis Apa**

On October 24, one resident called to report a neighbor not covering their garbage can. There was one case of Dog to Dog - dog bite, both dogs were licensed with up-to-date rabies vaccination. One case of a dog biting the owners' son which required 12 stitches to the son's arm. Foods license renewal applications will be sent in January with inspections to follow in January/February. The winter storm of October 29th and the resultant power outage necessitated a health inspection of the town food establishments to insure disposal of perishable food. On November 19th we held a Rabies Vaccination Clinic which had 29 patients.

### **Old Business:**

Dog censes to be scheduled for Spring 2012. The remaining supply of approximately 29 doses of Flu Vaccine will remain with Dr. Brunnquell for proper refrigerated storage. A \$10 charge will be applicable for non-medicare and non-town-employee recipients.

### **New Business:**

Article III Chicken Ordinance 358.20 - 358.29 will be read for introduction in January 2012. With a second reading and vote in March 2012.

### **Calendar of Meetings for the Harrington Park Board of Health @ 7:30pm**

January 9, 2012  
March 5th, 2012  
May 7th, 2012  
June 4th, 2012  
September 10th, 2012  
November 5th, 2012

Programs to be scheduled will include: Heritage Day, Mini Health Fair, Skin Cancer Screening, Flu Vaccine Clinic, Rabies Vaccine Clinic

### **Board of Health Budget for 2012**

Discussion followed regarding actual expenses for 2011 and determination of funding requirements for 2012. A proposed budget for 2012 will be presented to town CFO in December 2011.

Vote on getting bids for Rodent Control expense: Board unanimously voted in favor, noting a formal Request For Proposal is not required for expenses under \$36,000.

Bergen County Public Health Shared Services & Direct Nursing Services invoice for 2012 increased by \$27; Approved. The Board noted a savings of \$21,000 over the past three years compared to contracting with Washington Township.

Cost associated with Dog and Cat canvassing will be funded by the Dog and Cat fund, which is not part of the Board of Health budget.

A special thank you to Dr. Hess for volunteering his time to the Rabies Vaccination Clinic.

A special thank you to Councilwoman Ryan for her dedicated work with the Harrington Park Board of Health for the past three years.

Motion to adjourn by President Lederer at 8:48pm  
Seconded by Mr. Szweda.