

**Harrington Park Board of Health  
Minutes of Meeting  
June 4th, 2012**

President Matthew Lederer called the meeting to order at 7:37pm

**President Lederer's Announcement**

In compliance with Chapter 231, the Public Contract Law of 1975, adequate notice of this meeting was made. It is being conducted under the provisions of the Sunshine Act and has been properly noticed.

**Roll Call**

President Matthew Lederer  
Dr. Neil Hess  
Dr. Mary Lee Casamento  
Dr. Howard Lipton

Vice President Scott Weiner (Excused)  
Mr. John Szweda  
Mrs. Mary Oh Goldstein

Also present:

Councilwoman Joon Chung, Louis Apa, Sanitarian , Cathy Flagg, Town Nurse, Annie Mongelia, Secretary

Dr. Lipton made a first motion to adopt the minutes from May 7th, 2012, seconded by President Lederer.

**Vouchers**

Thomson West subscription invoice, \$112, for NJ Stat updates. Budgeted.  
Voucher for printing gold foil certificates for licenses. Budgeted in supplies & misc.  
Hillsdale Board of Health voucher of \$100, annual contract fee, for the 2012 Child Health Conference. Budgeted.  
Rodent control voucher. Budgeted.  
Payroll vouchers for town nurse and board secretary.

**Correspondence**

2012 Food Policy and Program Survey for Local Governments form from The International City/ County Management Association in association with Michigan State University's Center for Regional Food Systems. Survey pertains to food handling thus given to sanitarian to review.

Bergen County email correspondence regarding dog bites also given to sanitarian to review.

Report from rodent control company that reported finding two burrows, one along Blanch Avenue, one along Tappan Road.

## **Reports**

Cathy Flagg, Town Nurse

For the Adult Health Conference there were ten clients seen at Club 60, one being a new admission, and one client seen at Borough Hall. There were no cases reported in CDRSS.

Louis Apa, Sanitarian

Inspections:

The Harrington Park Swim Club was found to be satisfactory and a license was issued. Two applications for a chicken permit were granted upon satisfactory inspection.

Complaints:

A resident called to complain about a large rooster at North Colonial. Upon inquiry, it was determined the rooster is unlicensed and will be returned to owner by pet sitter.

A complaint was received regarding a nail salon at Schraalenburg concerning a lack of proper licensure. Upon inspection it was determined the business had a proper continued certificate of occupancy granted by the building department and the nail technicians had proper state license.

There was one case of dogs to dog bite resulting in fatal injury. The dogs were licensed and quarantined.

## **Old Business**

Schedule our annual Skin Cancer Clinic for a home swim meet on either July 21st or July 28th at the H.P. Swim Club. Dr. Trokhan will be asked to perform the screening.

Preliminary results of dog & cat town wide survey found 124 unlicensed dogs and 49 unlicensed cats. Letters were mailed out to owners of unlicensed pet in May.

Review resolutions from 2008 that increased cat license fee from \$5 to \$10 and instituted a late fee of \$10 per cat unlicensed after February 1st.

## **New Business**

2013 Fee Schedule for Cat License including late fees:

Board of health members in attendance voted unanimously in favor of maintaining the current license fee of \$10 per cat, and instituting a late fee of \$10 per cat after March 1st, and instituting a summons of \$75 after June 1st. Upon codification this will be incorporated in the 2013 Pet License Registration Form.

2013 Fee Schedule for Food License:

Upon review of the current fee schedule, the board of health members in attendance voted unanimously in favor of maintaining the current fees.

## **Public Session: Open to the Public for comments**

No public in attendance

Motion to Adjourn made by Dr. Lipton at 8:31pm

Seconded by Mr. Szweda

