

**Board of Health  
Borough of Harrington Park, New Jersey  
May 7, 2012**

**Meeting Called to Order by President Lederer @ 7:35pm**

**President Lederer's Announcement**

**In compliance with Chapter 231, the Public Contract Law of 1975, adequate notice of this meeting was made. It is being conducted under the provisions of the Sunshine Act and has been properly noticed.**

**Roll Call**

President Matthew Lederer  
Dr. Neil Hess  
Dr. Mary Lee Casamento  
Dr. Howard Lipton (excused)

Vice President Scott Weiner  
Mr. John Szweda (excused)  
Mrs. Mary Oh Goldstein

Also present:

Councilwoman Joon Chung, Louis Apa, Sanitarian, Cathy Flagg, Town Nurse, Annie Mongelia, Secretary

**Adopt Minutes from March 5, 2012 Board of Health Meeting**

Motion to adopt the minutes for March 5th, 2012 made by Scott Weiner.  
Seconded by Mary Oh Goldstein.

**Vouchers**

Invoice for Board of Health envelopes. Budgeted.

Purchase Order for General Code invoice no. 6834 modified to a reduced rate of \$659.80 for work performed on Part III Health Code Chapters 352 to 400. Actual booklet will be scanned and emailed to Board members for electronic access.  
Budgeted.

Bergen County Dept of Health Services - Shared Services Agreement Semi-Annual invoice of \$7,675.84. Budgeted.

Voucher for Nurse Cathy Flagg

**2012 Approved Board of Health Budget**

Proposed budget of \$10,846 approved by Mayor & Council

## **Correspondence**

Email dated April 3rd from Bergen County reminding the community about rabies testing procedures and form VIR-16 Request for Rabies Examination Form.

Email dated March 5th, from Bergen County regarding MMR vaccination ( measles, mumps, rubella ) prior to international travel.

Determination Letter from NJDEP regarding no-further-action-necessary for One 550 gallon #2 heating oil underground storage tank system on block 1503 lot 10.

Garden State Laboratories Inc. letter requesting contact information: officer name, phone number, email address & fax number. Louis Apa will represent the H.P.B.O.H.

Receipt of Personnel Policies and Procedures Manual for Nurse Flagg.

## **Reports**

Cathy Flagg, Town Nurse

In the month of March the Adult Health Conference had nine clients at Club 60 and one at town-hall. In April there were nine clients at Club 60 and four at town-hall. There seems to be greater awareness of the program due to the reinstatement of the printed town newsletter.

An article regarding used syringe disposal will be resubmitted for print in the June newsletter.

Medication disposal posters were posted at town-hall and Club 60 stating drop-off sites at Hillsdale and Haworth.

On Heritage Day there were ten clients, mostly under 65 years old which is a population we do not normally receive. Two clients were screened for blood sugar and had their blood pressure taken. One had elevated undiagnosed blood sugar and one had elevated undiagnosed blood pressure. Parameters were given along with a suggestion to visit a physician. A follow-up will also be done by nurse Flagg.

There were two cases reported in the Communicable Disease Reporting and Surveillance System: one case of lyme disease, an 18 year old still suffering pain in the knee and thus re-counted. One case of Shigellosis, an intestinal virus. Person has recovered.

Louis Apa, Sanitarian

Dino's restaurant was inspected and found to be satisfactory. A few violations such as the need to clean the exhaust hoods were found and will result in a re-inspection.

United Water, James South Central, Harrington Park Meat Market were also inspected and determined to be satisfactory.

A Jiff managerial meeting was attended for insurance credit.

The Harrington Park School requested a note to permit the removal of ducklings from school grounds to the Pondside Park.

Application to HP Swim Club mailed, as well as to their food vendor - Crecco's Cafe.

Two applications for a chicken permit were received and approved with a license mailed.

### **Old Business**

The Board voted unanimously in approval to hire Joan Turner and Donna Guerrero to perform a Cat Census in Harrington Park, at zero cost to the Board of Health. Funded by the Dog and Cat Trust Fund, which is also used to pay for the animal warden and rabies vaccine.

Dog owners are charged a late fee of \$10 per month, per dog after March 1st. The licensure of dogs is required by state statute.

Late fee on cats have been \$10 per family. Although not required by state statute, it was noted that cats pose the greatest risk of contracting rabies from feral animals.

### **New Business**

2013 Fee Schedule for Cat License including late fees

2013 Fee Schedule for Food License

Discussion ensued concerning the adequate fee to charge for cats. An amount to sufficiently cover the cost of animal warden contract, rabies vaccine, tags, license, postage.

The board decided to await the results of the dog and cat census to determine the additional revenue potential.

Restaurant fees will also be discussed in the June 4th meeting. A consideration will be made to raise the fees on the current three tiers, possibly add seating tiers, and outdoor dining.

Skin Cancer Clinic scheduling will be based on the new swim meet 'home' schedule.

Discussion ensued regarding the processing of Flu vaccine clinic - fee collection. It was determined best to minimize the exposure from declined medicare reimbursement. Furthermore the benefit to residents outweigh potential cost.

### **Public Session: Open to the Public for comments**

No public present.

### **Adjournment**

Motion to Adjourn made by Scott Weiner at 8:40pm

Seconded by Mary Oh Goldstein