

**Board of Health
Borough of Harrington Park
Minutes of Meeting
January 7th, 2013**

Meeting Called to Order by Board Secretary, Annie Mongelia at 8:05pm

Board Secretary's Announcement:

In compliance with Chapter 231, the Public Contract Law of 1975, adequate notice of this meeting was made. It is being conducted under the provisions of the Sunshine Act and has been properly noticed.

Re-appointments and Announcement:

Re-appointments:

Mrs. Joon Chung is re-appointed as the Board of Health Liaison to Harrington Park's Mayor and Council.

Mr. John Szweda and Mr. Scott Weiner are re-appointed to the Board of Health.

Announcement:

Welcome Mr. Robert Carbognin to the Board of Health.

Swear - In and Signing of Oath: Mr. Carbognin, Mr. Szweda and Mr. Weiner

Appointment of Board President and Vice President:

Motion by Mr. Weiner to appoint Dr. Lipton, Board President.

Seconded by Mrs. Goldstein,

Motion by Mrs. Goldstein to appoint Mr. Weiner, Vice President.

Seconded by Mr. Szweda.

Motion to re-appoint staff by Dr. Lipton

Louis Apa as Sanitarian

Cathy Flagg as Town Nurse

Annie Mongelia as Secretary

All voted in favor of appointments for 2013.

Meeting Turned Over to President Elect, Dr. Lipton

Roll Call

Dr. Neil Hess ~ excused

Dr. Marilee Casamento

Mr. John Szweda

Dr. Howard Lipton

Mr. Scott Weiner

Mrs. Mary Oh Goldstein

Mr. Robert Carbognin

Also present:

Louis Apa, Sanitarian Cathy Flagg, Town Nurse Annie Mongelia, Secretary
Councilwoman Joon Chung

Motion to Adopt Minutes from November 5th, 2012 Board of Health Meeting:

Motioned by Mr. Weiner

Seconded by Mrs. Goldstein

Correspondence

Hillsdale Board of Health Contract with Borough of Harrington Park to oversee and conduct the Child Health Conference (CHC) in compliance with the New Jersey State Department of Health and Senior Services guidelines at an annual fee of \$100 and a well-child, per visit, fee of \$30.

Sample letter by Hillsdale Board of Health to advertise in the HP Newsletter. Board discussion followed regarding: Usage from birth to 6 yrs is a complete physical exam, from 7 yrs to 18 yrs is immunization only.

Email from New Jersey Department of Health (NJDOH) regarding "Changes in the State/Municipal Sponsored Rabies Clinic Program beginning 2013 whereby syringes will no longer be supplied by the NJDOH for rabies vaccination clinics. It is anticipated that local health departments will be able to order and receive supplies of rabies vaccine and certificate books directly from the pharmaceutical company." HP attains the products from the Bergen County Animal Shelter. It stated "Prices vary, but currently companies are offering 100, 3ml 22 gauge 1 inch long, syringes for \$13 + s/h." The syringes have a long shelf life and can be acquired at wholesale prices by Mr. Carbognin. "Questions can be addressed to Dr. Faye Sorhage, State Public Health Veterinarian or Dr. Colin Campbell, Deputy State Public Health Veterinarian at 609-826-4872."

Email from NJDOH regarding "Immunizations, Vaccines and Public Health, as it pertains to Hurricane Sandy recovery efforts and the need for immunization for individuals involved in clean-up efforts, those providing medical care, or displaced individuals living in prolonged communal settings, with specific recommendations for Tetanus Booster, diphtheria and pertussis (Tdap), and Hepatitis B vaccine."

Signed Contract for 2013 Public Health Shared Services Agreement with County of Bergen Department of Health Services whereby they announced a savings of \$2,533. The Animal Control Program is budgeted by HP M&C. Board of Health budgeted a little less than \$7,000 for Public Health Infrastructure/Health Officer, School Immunization Auditing, and Direct Nursing Supervision (DNS). It was noted the announced saving is partly due to county efforts to be competitive as shown in the reduced hourly rates, from \$48 to \$38 for DNS.

Note, we have not elected to pay County for Bloodborne Pathogen Services at a cost of \$2,600, but it is necessary in accord with Public Employees Occupational Safety and Health Program (PEOSH) to maintain vaccination and training records. These records are being overseen internally by HPEMT, HPPD, HPDPW, and HPVFD.

Memo from Board Secretary to Mr. Jay Lyons and Mr. Barry Wood notifying them of the Boards offer of assistance in the coordination of information for the various branches of HP that require Bloodborne Pathogens Training and Hepatitis B vaccination. Board secretary has received preliminary data from HPEMT and HPVFD which will be incorporated into a town database.

Report from County of Bergen Department of Health Services Animal Control for periods September and October 2012. Harrington Park was patrolled 16 times in September, 6 times in October.

In September there were: One stray cat was found on South Colonial Drive and impounded. Two deer, one on Tappan Road and another on Ehret Ave/Lafayette Rd, were found injured and picked up. One stray dog was found by the police department and impounded. There were three raccoons, one injured on Westshore Rd was Gone on Arrival (G.O.A.), one on Schraalenburg Rd was D.O.A. and removed, one injured on The Parkway was G.O.A. There were three squirrels, one on Westshore Rd was D.O.A. and removed, one on LaRoche Ave. was D.O.A. and removed, one on The Parkway was injured and G.O.A.

In October there were: One bird injured on Lee Ave and picked up. There were two raccoons, one on Tappan Rd was sick and picked up, one on Pine Place lethargic but G.O.A.

Vouchers

Cathy Flagg, Annie Mongelia

Rodent Control invoice for November 2012 for routine baiting and maintenance.

Reports

Cathy Flagg, Town Nurse

Welcome to Mr. Carbognin. Nurse Flagg does Adult Health Clinics during the month; one at Borough Hall and at Club 60 which includes a blood pressure clinic, health complications, Communicable Disease Reporting, and the Flu Clinic. There was no Club 60 meeting in December because of a holiday party they were hosting. At Borough Hall there were two female clients. One of which had Rocky Mountain Spotted Fever, and Brucellosis. A resident called Borough Hall inquiring about the feasibility of having her vitals checked once a week, per her physician's advice. She will come to the AHC twice a month to have this performed. In November there were 8 clients at Club 60, and 5 clients at Borough Hall; a notable increase which indicates the word is spreading regarding this service. An email was received from County indicating that they do not want us to do blood sugar testing unless the lancet device can be soaked for 30 minutes between patients. After discussion, the board agreed upon purchasing disposable lancets to be used manually, thereby we can maintain the service while complying with county. In November the Communicable Disease Reporting and Surveillance System (CDRSS) reported one Pertussis in a pre-schooler. The parents and family were all treated, with full recovery. The pre-school was notified and reported no other cases. The CDRSS also reported one Hepatitis B Perinatal. Receipts totaling \$81 were submitted for out-of-pocket expenses pertaining to the printing of a manual regarding the treatment of Hepatitis B Perinatal, and items for the flu clinic.

Louis Apa, Sanitarian

It was a quiet month. There was a call reporting a raccoon in the attic. A trap is being used to capture the raccoon. Dino's Restaurant and The Convenience Store were inspected and determined to be satisfactory. 2013 Food License applications were mailed to appropriate businesses, along with a letter regarding the food code and food managers certification class.

OESH has been auditing neighboring towns for compliance to PEOSH requirements. Possible ways to comply is to contract with county at a cost of \$2,600 a year, and have our secretary be a contact person to maintain names of employees that need annual BBP training and Hepatitis B vaccination records. During discussion, it was noted that the public school has a contract that provides for a computerized class that includes video instruction, on-line testing, and certification upon completion. It was also noted that the BBP certification is done independently by the HPEMT, HPVFD, HPDPW, HPPD. The board requested an earmark be put in the current budget of \$2,600 for compliance to PEOSH record keeping, training, Exposure Control Plan, and designated compliance officer. It was also noted the cost of the Hepatitis B vaccine is approximately \$250 and will apply mostly to new members, or those who have received the vaccine but need a booster due to lowered immunity. We will continue to explore our options to find a cost effective way to be compliant.

Old Business

9 doses of flu vaccine remain from the original 24 doses kept at the office of Dr. Brunnuell for administration to town volunteers and employees since October 2012. Note, a few were administered to the Harrington Park School staff because the school's supply had to be destroyed after power outage from Hurricane Sandy. Per memo from Councilwoman Chung, upon clearance from Borough Attorney, the Board has full authority with regard to the donation of non-returnable flu vaccines. They are ready for pick up for donation to the Hackensack Free Clinic located at 241 Moore Street. A letter was sent to county, Elaine Rizzo, requesting left over flu vaccine to be donated to the Hackensack Free Clinic. Lou Apa will make similar inquiries to health officers of neighboring towns.

On October 10, 2012 Harrington Park signed the annual Flu Contract with Bergen County, it was confirmed with Bergen County's signature on November 21, 2012. This year there will be no flu vaccines returnable to county. The term of the contract runs from October 1, 2012 through June 30, 2013. The fee schedule is as follows: Flu Vaccine – 10 dose packs of pre-filled syringes cost \$125, Cost per denied Medicare claim \$21, Credit per administration for insurance reimbursement \$8.75, Credit per administration for administering the flu vaccine \$3.75. During discussion it was noted that although we have to wait for the availability of the flu vaccine from county, county does facilitate the Medicare reimbursement for us.

The Harrington Park annual free Rabies Vaccination Clinic administered 33 rabies vaccinations. There were 24 dogs and 9 cats vaccinated on November 10, 2012 between the hour of 8am to 9am at the HPDPW.

The Board gives its gratitude and thanks to Dr. Neil Hess for volunteering his time and professional services in the service of our community.

New Business

Letters and annual Application for Food License mailed to businesses in town.

Annual Applications for Cat License are being processed, with special attention to known non-compliant cat owners.

History Day Mini Health Fair in April:

Blood pressure and blood sugar test, germ ball test, memory test, brown bag medicine compatibility.

Approve Proposed 2013 Board of Health Budget:

Discussion of items on the budget totaling 9,638.

Office Supplies

100

Legal Notices

300

Rodent Control	600
BC Health Svc	6,988
Flu Program	350
Printed Forms	150
Dues & Subscrip'n	300
Health Ed. Prog'm	400
Education	150
Child Health Immun	300

Motion to approve, as amended, by Mr. Weiner, seconded by Mr. Szweda.
 Roll call to approve a budget of \$9,638 for the year 2013 by the Harrington Park Board of Health:

Dr. Casamento	yes
Dr. Lipton	yes
Mrs. Goldstein	yes
Mr. Szweda	yes
Mr. Weiner	yes
Mr. Carbognin	yes

Proposed budget is passed.

Councilwoman Chung thanks former board president, Matthew Lederer, for his professionalism, and fiscal responsibility, and all the wonderful things he has done for the Board of Health. He will greatly be missed. We also give thanks to Mr. Weiner for being the vice president again, and we also welcome Mr. Carbognin to this wonderful hardworking board.

Public Session: Open to the Public for comments

No public present

Closed Session:

Motion to Adjourn:

Motion to Adjourn made by president Lipton at 9:37pm
Seconded by vice president Weiner.