

**REGULAR AGENDA MEETING**  
**Mayor and Council**  
**Borough of Harrington Park, New Jersey**  
**August 11, 2014**

**(PAH) Call Meeting to Order**

**Time: 7:02**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)		x
PEDERSEN (JP)	x	
RYAN (MR)	x	
RUTIGLIANO(MRUT)	x	
CHUNG (JC)	x	

**Also present:**

**Ms. Ann H. Bistriz, Borough Clerk (ALB)**

**(PAH) Consent Agenda-Resolutions**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

**Consent A-H**

- (AN) Property Maintenance Code Enforcement Official A  
New Fireman B
- (GE) Raffle HP Home and School Association RA#242 C
- (JP) Agreement for Professional Services-DPW Site Survey D
- (JP) Agreement for Professional Services-Riverside Cooperative E  
Authorizing Contract for Paving-Riverside Cooperative F
- (MR) Highland Field Use-Wayfair Experience G
- (MRUT) Issue Certificate of Redemption 23 Stella Court, Block 304 Lot 9 H

**Motion MRUT**

**Second JP**

Mayor Hoelscher asked for clarification on G. Ms. Bistriz will ensure that the insurance is sufficient.

## **Roll Call Vote AIF**

### **Individual Committee Reports**

#### **(PAH) Mayor's Report**

##### **NJDOT Infrastructure Grant-Swim Club Crossing-Lafayette Road**

\$225,000 was received for this project. It is hoped that the project will be completed by next spring. A decision must be made about the direction to take with Schlem Road.

#### **(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance**

Just under \$12,000 taken in by the Construction Department.

#### **(GE) Police, Municipal Court, Personnel**

390 calls in June for service and special details.

There was no criminal activity or Juvenile activity.

#### **(JP) DPW, Building and Grounds, Sanitation and Recycling**

The wood chipper and branch collector were busy. There was storm damage, a leaning tree in need of attention, and much other work done by DPW.

43 ¼ tons picked up curbside. 14 ¾ tons collected at the Recycling Center.

#### **(MR) Recreation Commission, Environmental Commission**

Town Day is September 6, rain date September 7.

MR asked the Council for support in hanging the banner

AN second. No discussion. AIF.

Field Remediation at Pondsides has started or will start soon.

AB will check with Neglia.

BettyAnn Niece has resigned from the Rec Commission. The Mayor is working on a replacement.

The Environmental Commission is working on Sustainable Jersey actions.

AB has information for a fleet audit. MR asked whether the Ambulance Corps should be included. AB stated that anything on the JIF list should be included.

Miriam Sloan has resigned from Environmental.

Open Space Funding cannot be used for an ERI, per Anne Murphy's interpretation.

MR will reach out to Mr. Dineen.

#### **(MRUT) Finance, Admin. & Exec., Grants**

The new CFO has started. Candidates have been interviewed for the assistant position.

The start date is 8/19. The pay is \$12/hour. AN asked whether everyone currently working has been offered the position. Everyone has.

A business would like to lease cell tower space for \$1200.00/month. Contracts are in process.

#### **(JC) Board of Health, Liaison to Board of Education, Public Information**

Smoke-free signs are up. A ribbon-cutting ceremony will take place on Town Day, possibly at 1:00. The Recreation Commission will coordinate the setup. JC thanked the Commission for their support. AB sent an email to all department heads about the date.

**(ALB) Clerk/Administrator**

**Non-Life Hazard Registration Enforcement Implementation (Fire Marshal)**

The Fire Marshal would like to do fire-safety inspections of businesses at \$75 per inspections. This is in the code book, but the inspections are not done (beyond the school, houses of worship, and restaurants). ALB asked the Council to decide whether to give a directive to do the inspections or vote to remove it from the Code Book. Discussion followed to consider again at a future date.

**Resolution of Support to Loosen Restrictions of Steam Cleaning**

ALB would like to put together a resolution for loosening the restrictions on stream cleaning.

**Professional Services**

Hazard Mitigation Grant Program Application Energy Initiative Generator Grant

**Addendum I** Approval by October would help with the grant process. MR moved, second JP. There was no discussion.

Roll Call Vote: AIF

**Next meeting: Second Reading: Ordinance 692-Generator Amendment  
Ordinance 693-Salaries 2014**

**Old Business**

**(PAH)** The Beautification Commission expressed interest in vacating the small road triangulating Horsey Park. The final decision was that the road is necessary, and removing it would have been costly. The road will not be removed, but a rain garden could possibly be added.

The Mayor thanked the Council for the hard work in keeping taxes as low as possible.

**(JP) Tree Removal at designated locations** There are \$1500 in the tree removal line item of the DPW budget. There are several hazardous trees. Mark Kiernan would like approval to have Ken's Tree Care begin work. It will cost more than \$1500, but money can be transferred in November. MR confirmed that these are town trees.

**Motion JP**

**Second AN**

**Roll Call Vote AIF**

**New Business**

**(AN) Increase of Fire Marshal-Smoke Detector Fees-Regular-\$75/ Late- \$150**

The Fire Marshal and Administrator would like to change smoke detector fees to \$75 and \$150 (for last-minute fee) from \$60 and \$100. Waiting for codification is fine. AN does not have an issue with this.

**(JP) Bid for DPW Vehicles**

ALB reported that new vehicles were approved in the budget. One current vehicle may not make it through the winter. He would also like a new leaf collector and accompanying truck. Buying

two trucks at the same time will save money. Discussion. ALB will bring a resolution to the next meeting. MRUT asked whether the issue with the Chief has been resolved. ALB responded that it has been sent to Jack Dineen and explained that tricky timing. MR asked about the timing for Lynn Street paving. It could be November.

(PAH) Highland Field Lighting Project ALB asked everyone to drive by the field at night and review the material that was distributed. Discussion of where lights should be placed.

**Meeting Open to Public**

**Motion JP**  
**Second MR**  
**Vote AIF**

**Meeting Closed to Public**

**Motion JP**  
**Second AN**  
**Vote AIF**

**Closed Session 8:19pm**

**Motion JP**  
**Second MR**  
**Vote AIF No action will be taken after Closed.**

Mark Lightdale asked for clarification on the \$225,000 grant and whether KJ is the same KJ as in Rockland. The Mayor and Council answered both questions.

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Contractual-Waive of Construction Fees
2. Contractual-PBA (Councilman Pedersen)
3. ~~Personnel-Police Chief~~
4. Personnel-Finance Part Time Employee

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session 9:13pm**

**Motion JP**  
**Second AN**

**Adjournment-Time:9:16pm**

**Motion:JP**

**Second:MRUT**

**Vote: AIF**

**ADDENDUM A**  
**RESOLUTION**

**APPOINTING ROBERT MCQUADE AS PROPERTY MAINTENANCE CODE  
ENFORCEMENT OFFICIAL**

**WHEREAS**, Ordinance Amendment #684 provide for the appointment a Property Maintenance Code Enforcement Official; and

**WHEREAS**, there is a vacancy in the above noted position in the Borough of Harrington Park due to the resignation of Frank Valenzuela.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that Robert McQuade be and is hereby appointed as Property Maintenance Code Enforcement Official for the Borough of Harrington Park effective August 5, 2014 to fill the unexpired term which shall run from January 1, 2014 through December 31, 2014.

**BE IT FURTHER RESOLVED** that the said appointee shall be paid such salary of \$6,000.00 annually, as is set forth in the Borough's Salary Ordinance.

**ADDENDUM B**  
**RESOLUTION**

To approve the admittance Myron N. Radowych, Closter, New Jersey as an active member in the Harrington Park Volunteer Fire Department and shall also be approved for membership in the New Jersey's State Fireman's Association

**ADDENDUM C**  
**RESOLUTION**

**Off Premises Raffle License RA242-Harrington Park Home & School Assoc.**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the Off Premises Raffle Application RA # 242 for the Harrington Park Home & School Association, to be held on October 3, 2013, 3pm at 191 Harriot Avenue, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

**ADDENDUM D**  
**RESOLUTION**

**AGREEMENT FOR PROFESSIONAL SERVICES-DPW SITE SURVEY**

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for surveying services for Block 1207, Lot 3 in the Borough, dated August 05, 2014; and

WHEREAS, the Agreement for Professional Services includes a lump sum cost of \$2,780.00 representing Surveying Services to prepare a Boundary Survey for Block 1207, Lot 3 in the Borough; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for Block 1207, Lot 3 in the Borough for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

**ADDENDUM E**  
**RESOLUTION**

**Agreement for Professional Services-Riverside Cooperative**

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for construction management services for the Year 2014 Riverside Cooperative Road Improvement Program, dated August 04, 2014; and

WHEREAS, the Agreement for Professional Services includes a not to exceed cost of \$11,400.00 to be invoiced on an hourly basis in accordance with their schedule of fees representing Construction Management Services for the Year 2014 Riverside Cooperative Road Improvement Program; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for the Year 2014 Riverside Cooperative Road Improvement Program for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

**ADDENDUM**  
**RESOLUTION F**

**AUTHORIZING CONTRACT FOR PAVING**

WHEREAS, N.J.S.A. 40A:11-10(a)(1) authorizes contracting units to enter into cooperative pricing agreements; and

WHEREAS, the Borough of Haworth volunteered to act as Lead Agency of the purchase of work, materials, and supplies for the Riverside Cooperative, 35-RC, for the year 2014; and

**WHEREAS**, the Borough of Haworth was authorized to receive bids for the 2014 Riverside Cooperative Road Improvement Program via Resolution dated June 10, 2014; and

**WHEREAS**, the Borough of Haworth received five (5) bids on May 20, 2014 for the 2014 Riverside Cooperative Road Improvement Program on behalf of the Boroughs of Alpine, Demarest, Englewood Cliffs, Harrington Park, Haworth, Northvale, River Edge and Tenafly; and

**WHEREAS**, the bids have been tabulated and received by Robert Costa, P.E. of Costa Engineering Corporation who was retained by Riverside Cooperative, 35-RC, to provide engineering services for this program; and

**WHEREAS**, Crossroads Pavement Maintenance, LLC, 81 Franklin Avenue, Nutley, NJ, submitted a base bid in the amount of \$1,449,754.70, and has been determined to be the lowest responsive and responsible bidder; and

**WHEREAS**, the Mayor and Council of the Borough of Haworth awarded the Master Contract for the Riverside Cooperative 2014 Road Resurfacing Program for the Base Bid in the total amount of \$1,449,754.70 to Crossroads Pavement Maintenance, LLC; and

**WHEREAS**, the Boroughs of Alpine, Demarest, Englewood Cliffs, Harrington Park, Haworth, Northvale, River Edge and Tenafly shall be responsible for entering into individual contracts with the above named firm covering the scope of work under the Base Bid for each respective municipality; and

**NOW THEREFORE, BE IT RESOLVED** that the Harrington Park Mayor and Borough Clerk be and hereby are authorized and directed to execute a contract with the above-named firm for the Borough of Harrington Park's 2014 Road Resurfacing Program included in the base bid in the amount of \$190,280.95 for Downing Place, Florence Road (South of Harriot) and Elliot Road and \$11,400.00 for construction management (Neglia Engineering) for a total cost of \$205,280.95.

**BE IT FURTHER RESOLVED** that Neglia Engineering shall be responsible to oversee the project until completion.

**BE IT FURTHER RESOLVED** that funds are available in Bond Ordinance # 691 for the Borough of Harrington Park under contract for the 2014 Road Resurfacing Program.

**ADDENDUM G  
RESOLUTION**

**Wayfair Experience Field Usage**

**WHEREAS**, The Wayfair Experience has requested to lease Highland Field for the sole purpose of operating a learning program for a home-schooling group for date determined to work with the Recreation Commission sports program; and

**WHEREAS**, The Wayfair Experience has agreed to pay a fee of \$50 total for use of the facility of the agreed upon specified dates, whether the field is used or not; and

WHEREAS, the Wayfair Experience program shall take place during the weeks of September 10, 2014 through November 5, 2014 (Wednesdays 10am-3pm).

**WHEREAS**, said fee shall be paid by the end of the rental period payable to “The Borough of Harrington Park-Recreation Trust”; and

**WHEREAS**, the Borough has determined that the Wayfair Experience is a responsible company.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Harrington Park hereby authorizes the Wayfair Experience to rent Highland Field in accordance to Harrington Park Recreation Field Use Agreement during the weeks noted above at the fee of \$50 to be paid pursuant to the Agreement

**ADDENDUM H**  
**RESOLUTION**  
**GRANTING TAX COLLECTOR TO ISSUE CERTIFICATE OF REDEMPTION**  
**FOR 23 STELLA COURT, BLOCK 304 LOT 9**

WHEREAS, the law firm of Powers Kirn represents the first mortgage holder on 23 Stella Court, Harrington Park, NJ also known as Block 304 Lot 9, and wishes to disrecord the lien associated with 23 Stella Court, Block 304, recorded as Original Tax Sale Certificate #02-00001 in the County of Bergen, New jersey. Such lien was redeemed on March 17, 2014;

WHEREAS, a Certificate of Redemption prepared by the Tax Collector is necessary for the lien to be disrecorded at the County;

THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Harrington Park grant permission to the Tax Collector to draft such Certificate of Redemption and that the minutes of Council reflect that this Certificate has been redeemed and cancelled.

**ADDENDUM I**  
**RESOLUTION**  
**AGREEMENT FOR PROFESSIONAL SERVICES**

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for engineering services for the Hazard Mitigation Grant Program Application Energy Initiative – Generator Grant , dated August 06, 2014; and

WHEREAS, the Agreement for Professional Services includes a lump sum cost of \$3,960.00 representing Engineering Services to prepare the application and generator form for the Hazard Mitigation Grant Program Application Energy Initiative – Generator Grant; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and



BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for the Hazard Mitigation Grant Program Application Energy Initiative – Generator Grant for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.