

REGULAR AGENDA MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
May 12, 2014

(PAH) Call Meeting to Order

Time: 7:00pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
PEDERSEN (JP)	x	
RYAN (MR)		x
RUTIGLIANO(MRUT)	x	
CHUNG (JC)	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Garry Higgins, Municipal Auditor (GH)

Mr. Gregory Polyniak, Neglia Engineering-Borough Engineer (GP)

(PAH) Suspension of Business

Motion GE

Second JP

Vote AIF

(MRUT) Waiver of Reading in Full the 2014 Budget

Resolution

Waiver of Reading in Full of the 2014 Budget

WHEREAS, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing a complete copy of the approved budget shall

- a) be posted in a public place where public notices are customarily posted, and
- b) is made available to each person requesting the same during said week and during the public hearing, and

WHEREAS, the Borough of Harrington Park has complied with the aforesaid requirements.

NOW, THEREFORE, BE IT RESOLVED, the Borough is hereby permitted to waive the reading in full, of the Municipal Budget for the year ending December 31, 2014.

Motion MRUT
Second GE
Vote AIF

(MRUT) Budget Public Hearing 2014

Tax rate is 51.4 cents per \$100. 2013 was 50 cents per \$100. This will amount to approximately \$75 increase per \$538,000 home. By reviewing the budget after it was introduced the Finance Committee was able to remove an additional \$21 due to committee changes and reductions in pension and other mandatory expenditures.

PAH thanked the staff and the Finance Committee. He knows all too well how difficult this job is. He noted that the Council worked together smoothly and put together a responsible budget.

GH reminded MRUT to meet with the CFO and provide her with worksheet details so department heads know their annual budgets.

(PAH) Motion to Open to Public AN

Second JP

Vote AIF

No public present for discussion.

Mr. Higgins clarified that “approved” in the Resolution designates that the governing body approved the content of the budget when it was introduced at the previous meeting.

(PAH) Motion to Close to Public MRUT

Second JC

Vote AIF

(MRUT) Resolution to Adopt the Amendments to the 2014 Budget-(Separate Sheet)

(Read by Title)

Motion MRUT

Second JP

Vote AIF (MR Absent)

(MRUT) Resolution to Adopt the 2014 Budget-(Separate Sheet from Agenda)

(Read by Title)

Motion MRUT

Second JP

Vote AIF (MR Absent)

(GE) Gregory Polyniak

NJDOT Project, Safe Streets Concept, OBG

Mr. Polyniak explained the plans designed by his office for a project for the bus stop, police station and shopping district. This plan could be submitted for a federal grant; however the municipality would be responsible for hiring an outside

company to manage the project. This expense would not be covered by the grant. PG suggested that this project has the potential to be an Open Space Grant so that Council should consider that if they chose to move forward.

JP inquired into the flag pole by the Police Department that needs to have the trees trimmed and one removed. The American Legion would like to fly a larger flag on this pole. Perhaps some planting in this area could be incorporated into this project to create a park type setting. GP added that this proposed project could also include a pedestrian walking path in the Nutshell area to enhance the bus stop location. The repairs of the shelter area at the front of the police station could be included as well.

Old Burying Ground

GE explained the time frame of events regarding the OBG starting with the field survey with the observations of additional graves that are not evident above ground. The next step to determine what the retaining walls need to incorporate would be the geotechnical probe and topographical survey. This will determine what would be needed for drainage and to what extent the wall(s) would need to be stabilized. Neglia Engineering has provided an agreement for these services. GE discussed a variety of walls that could be finished in any way that would be esthetically pleasing to those of the Committee and Council.

(PAH) Return to the Regular Order of Business

Motion GE

Second JP

Vote AIF

(PAH) Consent Agenda-Resolutions

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

(GE) Annual Swim Club Banner at La Roche Avenue Addendum A

(MRUT) Emergency Temporary Appropriations Addendum B

Motion GE

Second MRUT

No Discussion

Roll Call Vote AIF

Individual Committee Reports

(PAH) Mayor's Report

May 29th the Northern Valley Mayors will be holding a meeting with members from CSX regarding safety issues and measures. A member from the DEP has been invited as well.

Breakfast at BCUA with tour of sanitary sewer processing. Very insightful. AN and MRUT were asked to look into costs involved with the connection fees and billing to determine if the Borough has an excess of people tying their drainage into the sanitary sewers.

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

(GE) DPW, Building & Grounds, Sanitation/Recycling

(JP) Police, Municipal Court, Personnel

(MR) Recreation Commission, Environmental Commission

(MRUT) Finance, Admin. & Exec., Grants

Thanked all those involved with the budget process and he is proud to state that the municipal budget will have a minimal impact on property taxes.

(JC) Board of Health, Liaison to Board of Education, Public Information

Thanked MRUT for his dedication and thoughtfulness with the budget process. BBP training for Fire Department and Ambulance Corps-June 19th 7pm

(ALB) Streetscape Banners

Estimates are expected to determine how much replacement of the old banners would be-most have been damaged by past storms.

Tennis Program

Inquiries have been made into the purchase of tennis badges-perhaps Council would like to consider either expanding the duties of the Recreation Commission Secretary or hire a person to run the actual program. The Borough has spent quite a bit of money to maintain the courts and past tennis programs have shown some positive interest. The biggest problem is the lack of follow through and continuity from year to year. The Borough used to sell almost 50 badges a year. MRUT thought this was a great idea to try to restart the tennis program.

Yoga in the Park

Sukha Arts would like to provide residents with free yoga at George Street park during the summer. GE was in favor since this is a local business that has been very generous to the community. (resolution of Approval at next meeting)

Part Time Employee

Council was requested to consider hiring an additional employee to be utilized in any office on an as need basis. This employee would be paid the standard hourly wage as per the Salary Ordinance and as allowed as per the individual department budgets.

Carpet Cleaning of Borough Hall Building

Carpets in the 3 offices, hallway and conference rooms need to be desperately cleaned. Estimate was provided by the current cleaning service. (Resolution at the next meeting)

Beautification Committee Adopt-a-Garden Program

Ms. Spillane would like to know if Council was interested in an adopt-a-garden program. Many planting beds are not attended as much as they should be. PAH suggested that the Beautification Committee reach out to the Woman's Club since they were in charge of several of those boxes. Also, JIF should be contacted regarding insurance.

Old Business

(AN) LOSAP Ordinance for HPVAC

Council should seriously consider next week.

(GE) OBG Update

(JP) Employee Handbook-Addendum C

No recommended changes and the handbook should move forward in the current form.

Motion JP

Second GE

No Discussion

Roll Call Vote AIF

JP Motion to have the DPW remove the tree near the flag pole at the Police Department and replace with another tree from the area or plant a new tree.

American Legion will donate the cost.

Second MRUT.

Roll Call-AIF

(JC) Smoke Free Ordinance

Mr. Dineen is reviewing the Ordinance that will be ready for first reading next week.

New Business

(GE) Brief Street Closing Request-OLV

MOTION

Motion was made by Councilman Evanella on behalf of Our Lady of Victories Church to close sections of Carman Road, The Parkway and Lynn Street during 12:30pm and 1:15pm, June 22, 2014 for the purpose of a Eucharistic Procession for the Feast of Corpus Christi. Councilman Evanella will coordinate the activity with the Chief of Police and DPW Superintendent.

Second JP

Roll Call Vote AIF

Meeting Open to Public

Motion GE

Second JP

Vote AIF

Meeting Closed to Public

Motion JP

Second GE

Vote AIF

Closed Session 8:08PM

Motion GE

Second JP

Vote AIF

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

1. Personnel/Contract-Police
2. Potential Litigation

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session 8:43pm

Motion JP

Second GE

AIF

Adjournment-Time: 8:44pm

Motion: GE

Second: JP

Vote: AIF

Addendum A

RESOLUTION

SWIM CLUB BANNER

BE IT RESOLVED the Mayor and Council of the Borough of Harrington Park have approved the request of the Harrington Park Swim Club to hang a banner across La Roche Avenue to help increase membership and will be removed by July 31, 2014. Certificate of insurance shall be provided and notification to the Chief of Police.

BE IT FURTHER RESOLVED that the Harrington Park Swim Club shall provide for the hanging and removal at their own expense and shall abide by the provisions/requirements that shall be set forth by the Chief of Police.

Addendum B
RESOLUTION
EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to various appropriations listed below, and no adequate provision has been made in the 2014 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned and

WHEREAS, the Borough of Harrington Park does not anticipate adopting its final budget for 2014 in time for the payment of the claims listed below;

WHEREAS, the total emergency temporary resolutions adopted in the year 2014 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$807,633.44

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for

# 4-01-20-145-000-110 S&W CFO	\$2,500.00
#4-01-20-145-000-102 S&W Collector of Taxes	\$1,800.00
#4-01-20-145-000-103 S&W Payroll Clerk	\$ 500.00
# 4-01-20-150-0200-101 S&W Tax Assessor	\$ 300.00
# 4-01-21-185-000-101 S&W Zoning Officer	\$ 100.00
#4-01-25-290-000-110 S&W Police Regular	\$45,000.00
#4-01-26-290-000-110 S&W DPW Regular	\$20,000.00
#4-01-43-490-000-230 O&E Mun. Ct.	\$ 147.50
#4-01-23-220-000-260 O&E NJ Emp. Health Benefits	\$10,000.00
#4-01-23-220-000-293 O&E NJ Dependents Health Benefits	\$20,000.00
#4-01-26-305-000-329 O&E Contracted Garbage Removal	\$ 4,000.00
#4-01-29-390-000-299 O&E Other Expenses (Library)	\$ 5,000.00

2. Said emergency temporary appropriation shall be provided for in full in the 2014 budget.

3. That one (1) certified copy of this Resolution be filed with the Director, Division of Local Government Services.

4. The effective date of this Resolution is immediate.

Addendum C
RESOLUTION
ADOPTION AND AMENDMENT OF THE HARRINGTON PARK PERSONNEL
POLICY AND HANDBOOK

WHEREAS, the Mayor and Council of the Borough of Harrington Park have determined that consistent with current laws, it is necessary for the Borough of Harrington Park to amend and adopt changes to the Harrington Park Personnel Policy and Handbook;

WHEREAS, the Bergen County Joint Insurance Fund has requested that the Borough of Harrington Park review and amend its policies and procedures consistently with the JIF recommendations

WHEREAS, the Mayor and Council are in receipt of and approve the Harrington Park Personnel Policy and Handbook along with the amendments as referenced herein;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the amendments to the Harrington Park Personnel Policy and Handbook are hereby adopted. It is further resolved that the Borough Clerk is hereby directed to immediately and forthwith forward a copy of such resolution to the Bergen County JIF and the insurance administrators for the Borough of Harrington Park.

