

REGULAR MONTHLY MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
November 17, 2014

(PAH) Call Meeting to Order

Time: 7:00pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been Emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
Council		
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
PEDERSEN (JP)	x	
RYAN (MR)	x	
RUTIGLIANO(MRUT)	7:03pm	
CHUNG (JC)	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk/Admin. (ALB)

Mr. John R. Dineen, Borough Attorney (JRD)

Mr. Gregory Polyniak, Neglia Engineering-Borough Engineers (GP)

(ALB) Flag Salute

(PAH) Suspend Regular Order of Business

Motion GE

Second AN

Roll Call All in favor.

Greg Polyniak of Neglia Engineering reviewed the November Engineering Report.

The Harriot Avenue project has been reviewed. There is no corrective action.

The Old Burying Ground bids have been reviewed and are favorable.

The Lynn Street paving project has been completed except for striping and punch-list items.

Highland Field, rough sketches for the lighting have been done. The goal is to provide adequate lighting for the path and traveling to the parking lot, not to light the western part of the path. Lights on that portion of drawing to be shifted. Approximate cost \$91,800. Matching grant of \$73,000 has been received.

For Swim Club: Sidewalks at Schlemm and Rugen are in question. Neglia will prepare drawings if wished. Inquiry was made into the options of safety lights for that section to be used seasonally.

For Safe Routes to School, Neglia will gladly prepare package on behalf of the Borough (for the School) which are usually submitted in the Spring.

GE asked whether once lowest bid for the OBG was identified could action somehow be taken outside of a meeting, as it will be three weeks before the next meeting. JD advised it could be resolved by the next meeting. GP stated there may not be any issues why the project cannot move forward unless there extreme weather (snow). Bids range from \$102,000 to over \$300,000. Second lowest bid is in the \$143,000 range.

Discussion included Ms. Siobhan Bailey on behalf of the Recreation Commission who expressed concern about lights being taken out of the plan. AN asked for a rough estimate of upkeep of the lights. GP can look into that. AN also understands Receptions concerns about the look, however in his opinion, he is more concerned about the safety issues that the Commission originally presented to Council. Lights are able to be turned off during the winter. Ms. Bailey was concerned with the esthetics of the project if the lighting is not properly placed. ALB offered a short past history and summary of Council requests and actions. Neglia will review the project again once comment is received from the Recreation Commission.

The Mayor asked GP to look at the curbing at a spot of ponding on Bogert's Mill Road.

(PAH) Return to the Regular Order of Business

Motion GE

Second JP

Vote AIF

MEETING PROCEDURE:

- 1. Call Meeting to Order (Mayor)**
- 2. Mayor's Announcement (Mayor)**
- 3. Roll Call (Borough Clerk)**
- 4. Flag Salute (Borough Clerk)**
- 5. Minutes Approval(s) (Mayor & Borough Clerk)**
- 6. Correspondence (Borough Clerk)**
- 7. Reports of Committees (Council Members)**
- 8. Old Business**
- 9. New Business**
- 10. Mayor's Report-Remarks, Announcements, Proclamations**
- 11. Public Discussion-Open-Motion**
- 12. Public Discussion-Close-Motion**
- 13. Ordinance (s)**
- 14. Ordinance (s) Second Reading**
- 15. Closed Session-Motion-Second**
- 16. Adjournment**

(PAH) Minutes Approval

Regular Agenda Meeting-October 13, 2014

Motion GE with one grammatical change

Second JP

Vote All in favor

Regular Meeting-October 20, 2014

Motion GE

Second JP

Vote All in favor AN abstain

(PAH) Consent Correspondence

SEE ADDENDUM "AA"

Consent Correspondence be accepted and become a part of this meeting without Discussion

Motion JP

Second AN

Vote All in favor

(PAH) Consent Agenda-Resolutions

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Addendums

(AN) Planning Board and Board of Adjustment Clerk A

(MRUT) Payment of Claims B

Motion GE

Second MRUT

Roll Call Vote AIF, MR abstains on B

Individual Committee Reports

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

(GE) Police, Municipal Court, Personnel

430 Police calls in the month of October. The budget is in good shape. Overtime has been exceeded, but \$32,000 will be rebated. One of our new hires finished first in this class in firearms.

(JP) DPW, Recycling, Building & Grounds, Sanitation/Recycling

DPW in October started leaf collection and preparing trucks for winter.

Recycling: 154 lb of electronics were picked up. Curbside 19.5 tons were picked up; 12.5 tons from the recycling center.

Inquiry by JP with CFO to determine if there are funds that can be transferred for some well needed tree removal.

(MR) Recreation Commission, Environmental Commission

Recreation Commission will meet tomorrow at 8pm.

(MRUT) Finance, Exec. & Admin., Grants

No report

(JC) Board of Health, Liaison to Board of Education, Public Information

No report

(ALB) Ann H. Bistriz, Clerk/Admin.

COAH Liaison Training Update-Mr. Trivedi went to Trenton for training.

COAH now requires multiple (4) people involved. Some of the trust fund can be used to provide compensation.

DPW Building and Solar Energy (Mark Kiernan)- Great idea, but the roof may need to be repaired first.

New Onsite Shredding Company-Chipshred Secure Document Destruction is the new company. Items are shredded on site.

Club 60 and Town Nurse Schedule

An irritated resident has complained several times about the town nurse and other Borough Hall employees. It should be noted that by the admission of the President of Club 60, the town nurse was not properly informed by Club 60. The Club has also not been informing the Board of Health of their scheduled activities so the two may work in conjunction with each other. The Borough Flu Clinic was planned in July and Club 60 was informed and did not take it into consideration when they planned their Fall trip.

Old Business

(GE) Resolution Police Chief Contract

GE had previously asked JD to look at and respond to the comments that MR had raised. GE no longer seeks the action he had hoped to take and asks that it be taken up in December.

New Business

(GE) Chief of Police is the only salaried employee who has not received a raise.

GE moved to adopt a resolution that the chief receive a 2% raise retroactive to January 2014, subject to certification of funds.

Second AN

MRUT stated that the intention was that all employees receive 2%. ALB noted that this needs to be subject to available funds and discussion between the Chief and the CFO on when payment would be received. Apparently the salary request was placed in the budget by the Finance Committee, however, the amount was not transferred over to the accounting system properly.

Roll Call Vote AIF

(PAH) Mayor's Report

- At 12/15 meeting Tom Clarke will be honored as citizen of the year.
- Sine Die and Reorganization will be held at 11:30 and 12:00, Sunday, January 4.
- Peter Ardito will be added to the CSX committee.

- Troop 616 hosted the Spaghetti Dinner last Friday with many choices.
- More than 600 people registered for the 5K race the following day. Many thanks to the committee.
- Wishes for a happy and enjoyable Thanksgiving were extended to all.

ORDINANCES

(AN) Introduction of Ordinance #696 Amendment to Building Department Fees D

Motion AN

Second MRUT

Roll Call Vote AIF

Meeting Open to Public

Motion GE

Second JP

Vote All in favor

Meeting Closed to Public

Motion GE

Second JP

Vote All in favor

GE reported that the Chief called in two crossing guards to serve at the 5K to save overtime costs.

There is no intention to return to Open Session after Closed Session

Closed Session Time: 8:03pm

Motion GE

Second JP

Vote All in favor

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

- 1) Personnel-Police Department (GE)
- 2) Personnel-Clerk's Office (PAH)

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session Time:

Motion GE

Second JP

Vote AIF

Adjournment-Time:

Motion: GE

Second: JP

Vote: AIF

Addendum A

RESOLUTION

PLANNING BOARD AND BOARD OF ADJUSTMENT CLERK

WHEREAS, the Harrington Park Planning Board and Board of Adjustment Clerk, Martha Francis shall be resigning from her position as of December 31, 2014; and

WHEREAS, the Borough of Harrington Park has determined that there is a need to hire a Planning Board and Board of Adjustment; and

WHEREAS, there is sufficient funding per the salary ordinance and the Chief Financial Officer has certified that there are sufficient funds to pay for such employee.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

1. Florence Savoye shall be appointed as Planning Board and Board of Adjustment Clerk for the Borough of Harrington Park, for a term of one (1) year starting January 1, 2015; and
2. Ms. Savoye shall start training for her position(s) as of November 18, 2014; and
3. Ms. Savoye shall be paid the rate of \$12.00 per hour; and

Addendum B

RESOLUTION

PAYMENT OF CLAIMS CERTIFICATION

I hereby certify that funds are available for the following disbursements

2013 Appropriation	
Reserve	
2014 Current Fund	\$4,170,117.06
Payroll (August 22 Sept 5)	\$ 221,357.72
Trust Fund	\$14,089.55
Capital Fund	\$5,730.16
Dog Fund	\$214.19

Open Space	\$ 22,985.00
Grant Fund	\$0.00
 Total	 \$4,434,493.68

Monday, November 17, 2014
Kunjesh Trivedi, CFO/CTC

Addendum C
RESOLUTION

WHEREAS, the Mayor and Council have established by ordinance a Police Department; and

WHEREAS, the Police Department of the Borough of Harrington Park by ordinance has appointed Albert Maalouf to the position as chief; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the Borough of Harrington Park to extend a contract to Chief Albert Maalouf for a period of 4 years to secure consistency within the department as well as for the general welfare safety and health of the community ; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

1. The Borough of Harrington Park shall prepare and enter into a written agreement with Chief Albert Maalouf on the terms and conditions set forth; and
2. The Mayor, Clerk or such authorized person shall execute and deliver such contract to the Chief of Police for his signature.

Addendum D
ORDINANCE FIRST READING
BOROUGH OF HARRINGTON PARK
AN ORDINANCE TO AMEND SECTION 131-2 OF CHAPTER 131 OF
THE CODE OF THE BOROUGH OF HARRINGTON PARK
ENTITLED FEE SCHEDULE

Whereas, the Mayor and Council of the Borough of Harrington Park have determined that it is in the best interest of the Borough to amend certain existing fees and to provide for payment of others; and

Whereas, the amendment of such fees shall provide for better, improved and continued Borough services;

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Harrington Park as follows:

- 1) Section 131-2 of Chapter 131 of the Code of the Borough of Harrington Park is hereby deleted in its entirety and is hereby superseded by the fee schedule listed below.
- 2) All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.
- 3) This ordinance shall take effect immediately after passage and publication as provided by law.
- 4) All other parts of Chapter 131 of the Code of the Borough of Harrington Park not specifically amended herein shall remain in full force and effect.

FEE SCHEDULE

1. NEW CONSTRUCTION (Based on cubic footage)
0.06 per cubic foot
2. STATE FEES
0.00371 per cubic foot
0.00190 per \$1,000.00 of value of construction
3. RENOVATIONS, ALTERATIONS, REPAIRS, MINOR WORK
 - A. \$25.00 per \$1,000.00
(or fraction thereof)
 - B. Minimum fee - \$80.00
 - C. Residential Roofing \$25.00 per \$1,000.00
All others \$25.00 per \$1,000.00 cost
(or fraction thereof)
4. CERTIFICATES OF OCCUPANCY FEES
 - A. Residential 10% of cost of permit - \$100
minimum
Apartment \$50.00
 - B. Non-Residential 10% of cost of permit - \$250.00
minimum
 - C. Change of Use \$150.00
 - D. CCO \$100.00
 - E. TCO No Charge for First 30 days
\$25.00 Each additional 30 days
5. VARIATIONS (UCC)
 - A. Residential \$150.00
 - B. Non-Residential \$250.00
6. SWIMMING POOLS
 - A. Above Ground \$150.00
 - B. In ground Use Alteration Fee
7. DEMOLITION

	A. Residential	\$150.00
	B. Non-Residential	\$250.00
	C. Structural Tower	\$100.00
	D. Accessory to R-5	\$25.00
8.	<u>SIGNS (Commercial)</u>	
	\$75.00 EACH	
9.	<u>ASBESTOS AND OR LEAD ABATEMENT</u>	
	Asbestos Abatement	\$70.00
	Lead Abatement	\$140.00
	Asbestos Certificate	\$14.00
	Lead CCL	\$28.00
10.	<u>PLAN REVIEW</u>	
	20% of permit fee - non-refundable - included in permit fee	
11.	<u>PLUMBING FEES</u>	
	A. Fixtures and appliances connected to the plumbing system	
	Water closet/bidet/urinals	\$25.00 each
	Bathtubs	\$25.00 each
	Lavatory/sink	\$25.00 each
	Shower/floor drain	\$25.00 each
	Dishwasher	\$25.00 each
	Washing machine	\$25.00 each
	Commercial dishwasher	\$100.00 each
	Hot water heater	\$60.00 each
	Hose bibs	\$25.00 each
	Garbage disposal	\$25.00 each
	Indirect connection	\$25.00 each
	Vent Stack	\$50.00 each
	Drinking fountain	\$50.00 each
	Floor Drains	\$25.00 each
	B. Special Devices	
	Medical gas pipe	\$100.00 per station
	Grease traps	\$50.00 each
	Oil separators	\$50.00 each
	Refrigeration units	\$50.00 each
	Water utility connection	\$100.00 each
	Sewer utility connection	\$100.00 each
	Back flow preventors	\$50.00 each
	Steam boilers	\$50.00 each
	Hot water boilers	\$50.00 each
	Gas connection (appliance)	\$50.00 each
	Active solar systems	no fee (state law)
	Sewer pumps	\$50.00 each
	Interceptors	\$50.00 each
	Fuel oil piping	\$50.00 each
	Condensate Lines	\$25.00 each

	Annual Testing Back flow Preventor	\$50.00 per device
	AC Units	\$50.00 each
	Back Flow (commercial with test ports)	\$100.00 each
	Chimney Liner (1 or 2 Family)	\$80.00 each
	C. Minimum fee	\$80.00
12.	<u>ELECTRICAL FEES</u>	
	A. Electrical fixtures and devices	
	Switching outlets, lighting outlets	
	Receptacles 1 - 50	\$100.00
	Each additional 25 outlets	\$20.00
	B. Electrical devices/generators/transformers	
	2KW-10KW	\$25.00 each
	Over 10KW and less than or equal to 45KW	\$75.00 each
	Over 45KW and less than or equal to 112.5KW	\$100.00 each
	Over 112.5 KW	\$400.00 each
	C. Motors	
	Up to 2hp - air handlers	\$25.00 each
	2 hp up to 10 hp	\$45.00 each
	Over 10 hp and less than or equal to 50 hp	\$75.00 each
	Over 50 hp and less than or equal to 100 hp	\$100.00 each
	Over 100 hp	\$400.00 each
	D. Service panel/service entrance sub panels	
	Less than or equal to 200 amps	\$100.00
	Greater than 200 amps	\$250.00
	Less than or equal to 1000 amps	\$350.00
	Greater than 1000 amps	\$400.00
	E. Swimming pool bonding	\$100.00
	Pool Lighting	\$50.00
	CSST Bonding	\$25.00
	Trench	\$25.00
	F. Transfer switch	\$25.00
	G. Minimum Fee	\$80.00
13.	<u>FIRE PROTECTION FEES</u>	
	A. Sprinklers	
	1-20 heads	\$100.00
	21-100 heads	\$150.00
	101-200 heads	\$250.00
	201-400 heads	\$550.00
	401 - 1000 heads	\$800.00
	Over 1000 heads	\$950.00
	B. Heat/smoke detectors	

	1-12 detectors	\$125.00
	Each additional 10	\$25.00
C.	Each standpipe	\$200.00
D.	Each independent pre-engineered system (cooking)	\$150.00
E.	Each kitchen exhaust system	\$150.00
F.	Each gas or oil fired appliance which is not connected to the plumbing system	\$40.00
G.	Hot tar kettle roof	\$45.00
H.	Chimney Liner (Non-Residential)	\$80.00
I.	Minimum Fee	\$80.00
14.	<u>ELEVATOR FEES</u>	
A.	Fee Schedule for installation of new elevator devices in commercial buildings:	
	Traction and winding drum elevator, one to 10 floors	\$306.00
	Plan review fee	\$260.00
	Traction and winding drum elevator, over 10 floors	\$510.00
	Plan review fee	\$260.00
	Hydraulic elevator	\$272.00
	Plan review fee	\$260.00
	Roped hydraulic elevator	\$306.00
	Plan review fee	\$260.00
	Escalator, moving walk	\$272.00
	Plan review fee	\$260.00
	Dumbwaiter	\$68.00
	Plan review fee	\$260.00
	Stairway chairlifts, inclined and vertical wheelchair lifts, manlifts	\$68.00
	Plan review fee	\$260.00
	Oil buffer (charge per buffer)	\$54.00
	(No plan review fee)	
	Counterweight governors and safeties	\$136.00
	(No plan review fee)	
	Auxiliary power generator	\$102.00
	(No plan review fee)	
	Inspection of minor work	\$68.00
B.	Fee Schedule for installation of new elevator devices in private residences:	
	Private residence hydraulic elevator	\$204.00
	Plan review fee	\$50.00
	Private residence roped hydraulic elevator	\$204.00
	Plan review fee	\$50.00
	Private residence dumbwaiter	\$204.00
	Plan review fee	\$50.00
	Private residence stairway chairlifts, inclined and vertical wheelchair lifts, manlifts	\$204.00

	Plan review fee	\$50.00
C.	Fee schedule for semi-annual inspection and annual witnessing of tests of elevator devices. Fees are paid by the owner, on an annual basis, to the municipal building department.	
	1 - 10 story traction elevator	\$504.00
	11 stories and above traction elevator	\$612.00
	Hydraulic elevator	\$368.00
	Roped hydraulic elevator	\$408.00
	Escalator	\$626.00
	Dumbwaiter	\$108.00
	Stairway chairlifts, inclined and vertical wheelchair lifts, manlifts	\$164.00
	Oil buffer (charge per buffer)	\$54.00
	Counterweight governors and safeties	\$108.00
	Auxiliary power generators	\$68.00
15.	<u>STORAGE TANKS/INSTALLATION/REMOVAL</u>	
	Capacity up to 2000 gallons	\$150.00
	2000 gallons and over	\$300.00

AA Correspondence

10/20/14

UWR requesting plans for future road improvements planned by the Borough so they may make their calendar accordingly.

10/22/14

County Prosecutor has notified the Borough the MARS maintenance fee will stay at \$6000 for CY2015.
Riverside Cooperative meeting minutes from October 22, 2014.

10/23/14

Correspondence from Payroll Clerk regarding pay concerns of an ex-employee.

County response regarding CSX Bakken Oil issues.

NJLM Legislative Bulletin October 2014.

COI-Speed Soccer

Minor Soil (Neglia) 52 Oak Street.

10/29/14

Correspondence to commence work to Smith Soudy-Lynn Street (Neglia)

Comm Dev is in receipt of the CDBG for Senior Activities and Van.

Statutory Bond Application Complete for CFO

JIF Correspondence received regarding a Highland Avenue resident and a potential claim

10/31/14

TMobile lease notification regarding electric meter installations and municipal billing.

NJDOT Complete Streets Planning and Design Training Workshop

Choice Strategies update for renewal of FSA information for employees CY2015.

11/04/14

Recycling Update BCUA

Hackensack Riverkeeper-Tidelines Fall 2014.

11/7/14

Second review of minor soil movement application 52 Oak Street (Neglia).

11/10/14

Freeholders Ordinances November 2014 meeting (via email).

BCUA Shredding Day Correspondence –responded via fax as per application for April 25, 2015.

11/13/14

Bergen County Open Space Hearing on behalf of Allendale acquisition of property for Open Space.

