

**REGULAR AGENDA MEETING  
MINUTES**

**Mayor and Council**

**Borough of Harrington Park, New Jersey**

**June 8, 2015**

**(PAH) Call Meeting to Order**

**Time: 7:01pm**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
NAPOLITANO(AN)	X	
EVANELLA (GE)	X	
RUTIGLIANO(MRUT)		7:05pm
RYAN (MR)		7:13pm
PEDERSEN (JP)	X	
CHUNG (JC)	X	

**Also present:**

**Ms. Ann H. Bistriz, Borough Clerk (ALB)**

**(PAH) Consent Agenda-Resolutions-**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

**(MRUT) NJDOT Lynn Street Paving Professional Services Neglia (A)  
Riverside Cooperative Bid Award 2015 (B)  
Riverside Coop. Professional Services Neglia (C )  
Highland Avenue, Martin Drive, Manor Road**

**(JP) Certification of Audit (D)**

**Motion GE**

**Second JP**

**Roll Call AIF (MRUT,MR not present)**

## **Individual Committee Reports**

**(PAH) Mayor Hoelscher**

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance**

**(GE) Police, Municipal Court, Personnel**

**(MRUT)DPW, Building & Grounds, Sanitation/Recycling**

Curbside pickup for April 42 Tons and Recycling Center 5 Tons

**(MR) Board of Health, Environmental Commission**

**(JP) Finance, Admin. & Exec., Grants**

**Motion to approve CFO to draft proposed Bond Ordinance #689**

**Finance Committee** met with KJT and all were in agreement for the items that were listed on the provided spread sheet. KJT will resend the sheet to Council for review prior to next week's meeting.

AN agreed with all items for the Fire Department, however, he will confirm with Chief Roem.

GE briefly discussed the need of body cameras versus car cameras. Since there has not been a definite ruling on which cameras are going to be required, the proposed bond allots \$12,000 for the purchase of either type. Car cameras are more expensive, so the funds would only cover 2 cameras. Funds will also be provided for repairs to the Police Department Building and Sprinkler System. Side note from GE, he will follow up with the Chief regarding the repair of the electronic speed sign.

JP requested that Council consider the approval of the Borough CFO to work with the Clerk and Auditor to create a Bond Ordinance that will provide for equipment and road paving. Motion was made by JP, second by AN, no discussion, Roll Call AIF

**Audit 2014 – Certification of Receipt by Council**

All Councilmembers have received the Audit and are requested to sign certification of receipt for auditing purposes.

**Corrective Action Plan approval at June 15, 2015 meeting**

Mr. Trivedi will provide a corrective action plan and will discuss at the June 15, 2015 meeting.

**(JC) Recreation Commission, Liaison to Board of Education, Public Information Bid Opening for Lighting Project-June 11, 2015**

6 packages were received and the three lowest were forwarded to Mr. Dineen to approve after he reviews.

**(ALB) July Meeting change (cancellation of July 20 meeting)**

GE made motion to hold one meeting in July due to Clerk/Admin. schedule. All necessary transactions will be placed on the July 13, 2015 agenda.

Second, JP-All in Favor

### **Generator Grant Update**

ALB and Mr. Kiernan met with Neglia Engineering and their electric expert to review all necessary items of this project prior to the creation of the bid document. Plans are to advertise in July so work can be completed by the early Fall season.

### **White Elephant Sale (Green Team and Beautification Trust)**

Despite the weather it was successful. The Green Team raised over \$125.00 and the Beatification Trust Fund raised \$75.00

### **Old Business**

#### **(MR) Award Proposal for Environmental Resource Inventory (E )**

Motion to approve the award for the ERI to Hakim Associates, in the amount of \$17,000.00 was made by JC, second MR, no discussion.

Roll Call Vote-AIF

### **New Business**

#### **(JC) HP School Request to use Borough Hall Conference Room (June 17-July 3)**

While Boiler removal will be taking place at the school, they have requested to use the Borough Conference Room to remotely conduct their regular order of business. The BOE will provide all its own equipment and phones, and will only need to utilize our internet.

**Lightening Detection System**-there recently have been some problems with the system sirens. The company was called in to repair the system and replace the batteries on June 9, 2015. This should solve any of the current malfunctions.

#### **HP School Request to be exempt from Noise Ordinance 230 (handout)**

Mr. Dineen will review and make a recommendation on June 15, 2015.

Highland Field Bathrooms-recently the bathrooms were left open with the water running at full speed. This was found by the DPW at 7:30 this morning, last time field was used was Sunday evening. Discussion followed on how this should be handled and who is ultimately responsible. GE will discuss further with police. They do have keys if necessary to open and close the building. Council would like to see additional efforts by the officers to check these doors during the course of the evening. The police would prefer the doors stay closed, when there are no sports events, to prevent vandalism, and potential illicit and illegal actions.

MRUT explained that the coaches are supposed to have keys, but not all do. It is also very hard to keep track of who has keys and who does not. Recreation will have to work on a plan and discuss with the Police Chief.

MR suggested electronic keypads. She had looked into that suggestion when she was on the committee. Perhaps it needs to be revisited.

**Harrington Park School Graduation-June 10, 2015 at 7pm** all of Council is invited to attend.

**Meeting Open to Public**

**Motion GE**

**Second JP**

**Vote AIF**

Representative from the Northern Valley Press asked about which departments will benefit from the proposed Bond Ordinance. He was informed that the bulk of the items, outside of paving, would be the Fire Department, Police Department and the DPW. There is a small amount for administrative equipment for the Borough Hall offices.

**Meeting Closed to Public**

**Motion GE**

**Second JP**

**Vote AIF**

**Closed Session 7:40pm**

**Motion GE**

**Second JP**

**Vote AIF**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Potential Litigation DEP (held until June 15, 2015)
2. Potential Litigation COAH

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session 7:45pm**

**Motion GE**

**Second JP**

**AIF**

**Adjournment-Time:7:46pm**

**Motion: GE**

**Second: MR**

**Vote: AIF**

**Addendum A**  
**RESOLUTION**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**NJDOT Lynn Street Section 2**

WHEREAS, Borough of Harrington Park has chosen to enter into a grant agreement in the amount of \$149,000.00 with the New Jersey Department of Transportation Municipal Aid Grant to provide roadway improvement on Lynn Street (Section 2) within the Borough; and

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for this project; and

WHEREAS, the Agreement for Professional Services includes a lump sum cost of \$\$8925.00 representing Engineering and Surveying Costs and on a time basis (schedule in contract) not to exceed \$8,780.00 representing Construction Management Services; and

WHEREAS, the CFO shall certify that these funds have been appropriately budgeted for Acct: C04-55-215-691-004; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for NJDOT Municipal Aid Grant for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

**Addendum B**  
**AWARD BID FOR THE 2015 ROAD RESURFACING PROGRAM ON**  
**BEHALF OF THE RIVERSIDE COOPERATIVE AND THE BOROUGH OF**  
**HARRINGTON PARK**

WHEREAS, NJSA 40A:11-10(1) authorizes contracting units to enter into cooperative pricing agreements; and

WHEREAS, the Borough of Northvale has volunteered to act as "Lead Agency" for the purchase of work, materials and supplies for the Riverside Cooperative for the year 2015; and

WHEREAS, the Borough of Northvale received five (5) bids on April 21, 2015 for the 2015 Riverside Cooperative Road Improvement Program on behalf of the Boroughs of Alpine, Demarest, Englewood Cliffs, Harrington Park, Haworth, New Milford, Northvale, Norwood, River Edge, and Tenafly; and

WHEREAS, the bids have been tabulated and reviewed by Paul Niehoff of Maser Consulting, Borough Engineer for the Borough of Northvale and for the Riverside Cooperative.

NOW, THEREFORE, BE IT RESOLVED that a contract be awarded to JA Alexander, 130-158 John F. Kennedy Boulevard, N. of Bloomfield, NJ 07003 in the amount of \$2,923,392.97.

BE IT FURTHER RESOLVED that the Northvale Mayor and Borough Clerk be and are hereby authorized and directed to execute a Master Contract with the above named firm for the 2015 road Resurfacing Program acting as the Lead Agency on behalf of the Riverside Cooperative, 35-RC; and

BE IT FURTHER RESOLVED that the Boroughs of Boroughs of Alpine, Demarest, Englewood Cliffs, Harrington Park, Haworth, New Milford, Northvale, Norwood, River Edge, and Tenaflly shall be responsible for entering into individual contracts with the above named firm covering the scope of work under the Base Bid for each respective municipality; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and are hereby authorized and directed to execute a contract with the above named firm for the Borough of Harrington Park's 2015 Resurfacing Program in the amount of \$334,316.80 included in the base bid; and

BE IT FURTHER RESOLVED, the Riverside Cooperative Paving Program was bid for work to be performed on Highland Avenue, Martin Drive and Manor Road, within the Borough of Harrington Park; and

BE IT FINALLY RESOLVED that the CFO has certified funds are available in the 2015 Road Improvement program for the Borough of Harrington Park work under the contract for the 2015 Road Resurfacing Program of Riverside Cooperative Acct # C04-55-215-691-004

#### **Addendum C**

#### **RESOLUTION**

#### **AGREEMENT FOR PROFESSIONAL SERVICES**

#### **Riverside Cooperative Paving-Highland Avenue, Martin Drive, Manor Road**

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for construction management services for the Year 2015 Riverside Cooperative Road Improvement Program, dated May 22, 2015; and

WHEREAS, the Agreement for Professional Services includes a not to exceed cost of \$19,375.00 to be invoiced on an hourly basis in accordance with their schedule of fees representing Construction Management Services for the Year 2015 Riverside Cooperative Road Improvement Program; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for Acct #C04-55-215-691-004; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for the Year 2015 Riverside Cooperative Road Improvement Program for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

**Addendum D**  
**Certification of Audit**

We, members of the governing body of the Mayor and Council of the Borough of Harrington Park, County of Bergen, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Mayor and Council of the Borough of Harrington Park, in the County of Bergen.
2. In the performance of our duties, and pursuant to N.J.A.C.5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2014.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

**RESOLUTION E**  
**RESOLUTION**

**Award of Proposal Environmental Resource Inventory**

**WHEREAS**, the Mayor and Council have considered the needs and requests of the Environmental Commission and Green Team concerning the use and maintenance of the Borough of Harrington Park's natural resources within the Borough; and

**WHEREAS**, the Borough of Harrington Park had posted on the Borough website, March 11, 2015 a request for proposals for services to perform an Environmental Resource Inventory; and

**WHEREAS**, the Borough of Harrington Park received two (2) proposal, and

**WHEREAS**, the Environmental Commission and the Borough Attorney have reviewed both submission; and

**WHEREAS**, it has been determined that all submission packages were deemed complete; and

**WHEREAS**, upon review the Environmental Commission has recommended by resolution that Hakim Associates be awarded the project in the amount of \$17,000.00; and

**WHEREAS**, completing an Environmental Resource Inventory will provide a

planning and educational tool that may be used by of all Harrington Park residents to help maintain and preserve our natural resources and potential help acquire future grants and funding;

**WHEREAS**, the Mayor and Council are satisfied that it is in the best interests of the Borough to fund and Environmental Resource Inventory

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey to award the project of an Environmental Resource Inventory to Hakim Associates, 68 Dean Street, Harrington Park, New Jersey; and

**BE IT FURTHER RESOLVED**, that the contract shall be expedited by the Borough Clerk and Mayor Paul A. Hoelscher and that funds are certified available by the Borough Certified Financial Officer under the Acct #T-15-56-287-000-801.

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