

REGULAR MONTHLY MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
November 16, 2015

(PAH) Call Meeting to Order

Time: 7:05

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the scheduled meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
Council		
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
RUTIGLIANO(MRUT)	x	
RYAN (MR)	x	
PEDERSEN(JP)	x	
CHUNG (JC)	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk/Admin. (ALB)

Mr. John R. Dineen, Borough Attorney (JRD)

(ALB) Flag Salute

MEETING PROCEDURE:

- 1. Call Meeting to Order (Mayor)**
- 2. Mayor's Announcement (Mayor)**
- 3. Roll Call (Borough Clerk)**
- 4. Flag Salute (Borough Clerk)**
- 5. Minute Approval(s) (Mayor & Borough Clerk)**
- 6. Correspondence (Act. Borough Clerk)**
- 7. Reports of Committees (Council Members)**
- 8. Old Business**
- 9. New Business**
- 10. Mayor's Report-Remarks, Announcements, Proclamations**
- 11. Public Discussion-Open-Motion**
- 12. Public Discussion-Close-Motion**
- 13. Ordinance (s)**
- 14. Ordinance (s) Second Reading**
- 15. Closed Session-Motion-Second**
- 16. Adjournment**

(PAH) Minute Approval

October 13, 2015 (MRUT absent)

Motion GE

Second AN

Vote AIF abstain MRUT

October 19, 2015 (GE absent)

Motion JP

Second AN

Vote AIF

(PAH) Consent Correspondence

SEE ADDENDUM “AA”

Consent Correspondence be accepted and become a part of this meeting without Discussion

Motion GE

Second JP

Vote AIF

(PAH) Consent Agenda-Resolutions

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Addendums (A-C)

(JP) Homestead Rebate Credit A

Payment of Claims B

Reimbursement of Deductions and Interest C

JC requested to remove item C for individual discussion.

Motion MRUT- items A & B

Second JC

Discussion none

Roll Call Vote AIF MR abstained on items B Payment of Claims

Individual Committee Reports

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

Fire Department Report for October 2015

20 Calls, 4 Mutual Aid, 2 drills, 1 interboro meeting

6 attendees Hazmat Training in Newark NJ

Fire House tours were provided to students this month

Northern Valley Chiefs' Parade (New Milford) HP Juniors were awarded 1st Place.

(GE) Police, Municipal Court, Personnel

443 Calls
173 Traffic details, 2 mutual aids
97 summonses were issued YTD-901
2 arrests for DWI and Possession
Mischievous Night was very quiet
Personnel Evaluations were completed by Chief
Budget-under by \$41,400 and 411,700 (O & E)

New improvements will be available at no cost to the Borough that will enable better management of the department and will be compatible with the accreditation process. More details from the Northern Valley Chiefs Association as they become available. New E-Ticket hand held devices will help print tickets will be implemented soon. These devices will help explain the ticket and provide mapping as well.

(MRUT) DPW, Recycling, Building & Grounds, Sanitation/Recycling

No report
Second meeting is planned for DPW contract negotiations.
PAH asked if the DPW Committee was invited. MRUT will reach out to all.

(MR) Board of Health, Environmental Commission

Rabies Vaccine Clinic-39 participants-ran very smoothly
Clean –up on Highland Field-20 containers –Thank you to the students, Green Team members and residents who participated.
GE inquired what was the most interesting thing found? MR stated was not there whole time, but a large chair was dragged out of the woods. PAH saw participants removing a trunk hood of a car, and a truck tire. It boggles his mind why people make such an effort to throw items in the woods when it's easy to remove in the proper way.

(JP) Finance, Exec. & Admin., Grants

Finance Committee met with CFO regarding an employee's incorrect pension payments. This is an issue related to the two previous CFOs and has now been corrected. Ultimately the Borough is responsible for the money the employee lost during this time.

Addendum C

Motion JP

Second MR

Vote-AIF

(JC) Recreation Commission, Liaison to Board of Education, Public Information

Highland Walking Path Lighting Project is complete-lights are set from 4pm to 9:30 pm

(ALB) Ann H. Bistriz, Clerk/Admin.

Motion to Advertise for Part-Time DPW/Recycling Center Employee

Mr. Jack Lewis who manned the Recycling Center passed away this week and Mr. Kiernan has requested that the Borough advertise for someone to man the center on a part-time basis.

MRUT reported that Mr. Kiernan told him that he could handle everything for the rest of the year. GE added that this is a good time for Council to review the actual need for a Recycling Center. The DPW could rotate staff into the cycle to monitor the area. GE requested that if an employment ad was run, that it would not be binding to hire someone. If someone was to be hired, perhaps it should be on a temporary basis.

ALB added that she spoke with Mr. Kiernan and was told that the request for urgent. Mr. Trivedi was also part of the discussion with Mr. Kiernan and agreed that monetarily it makes sense to hire Part time help for the Center rather than pay the salary that our DPW staff makes. Over time would be incurred, in addition to possible issues with their collective bargaining agreement.

MR inquired into the difference between P/T and seasonal (employee). County has designated time periods for employees.

JRD explained that the wording is a matter of semantics-in either case, the person would be an at-will employee. He will review the employee handbook.

MRUT's position was that Council chooses to hire someone-they should know that they may only be hired for a limited amount of time.

GE strongly urged that Council consider reviewing the need for the Recycling Center when it is always apparent that we have to tighten budgets in every department. As for now, there is no reason that the current staff cannot spend some time at the Center and this would allow us to put this on hold for a few weeks to decide how to proceed.

Mr. Dineen advised that an ad should be run for Part Time employee, no more than 20 hours a week and takes it from there.

Motion MRUT

Second GE

Vote AIF

ALB will run an ad at the end of the week for a Recycling Center employee (P/T).

Old Business

AN thanked everyone involved with the 5K Race this past weekend. It was very successful. PAH agreed and thanked Scott Wiener and Jeff Walker as Chairs of the race, and all the volunteers. It was an unbelievable accomplishment

GE discussed the request for a new vehicle for the Chief of Police.

All the older vehicles have high mileage, and there are costs associated with switching the vehicle to unmarked.

CFO can process once a decision is made from Council

Discussion followed to determine which path would suit the Borough best pertaining to spending money on an older vehicle. No decision was made.

MRUT inquired about the Sanitation Contract and when it expires. ALB informed Council that the contract is good through 2016 and then there are two extensions.

MR inquired into why the Pool Board has not been considered for road designation or master plan consideration. ALB explained that there were some items the Borough still had not received from the Board. ALB will review her files.

New Business

MR wished everyone a Happy Thanksgiving.

(PAH) Mayor's Report

Sad to announce the Borough has lost two contributors to our community.

Jack Lewis, DPW Recycling Center Employee and Volunteer Fireman, and Mr. Mike Keene who was a member of the HPVAC and a poll worker, as well as a volunteer on many other levels. Condolences to their families and loved ones. The Borough was truly grateful for all they both had to offer.

Mr. Dineen has moved forward with additional COAH filings to meet all the Borough's timeline obligations.

December 21st meeting-Mr. and Mrs. Ciccoricco will be honored as Citizens' of the Year. Both have made huge contributions to the municipality and have helped many people.

Christmas Tree and Menorah Lighting-December 6th at 5pm Lions Corner

United Water has agreed to not construct a fence along the properties on Bogerts Mills Road. All residents in the area have been notified accordingly and are very happy with this decision.

Lunch was held with Congressman Garrett at Presto's with all the Mayors along the CSX train route. Garrett was receptive to the concerns of each municipality and plans on working with the other congress members and senators to provide some form of legislation.

Congratulations to Councilwoman Chung on her AWCA Leadership Award.
Congratulations from the Community.

ORDINANCES

(AN) Introduction of Ordinance #700 Addendum D

Amendment to the Building Department Fee Schedule

Motion AN

Second GE

Discussion-MRUT had concerns regarding why there may have been adjustments to fees and when would they be implemented.

AN explained that it is the responsibility of Mr. Zavardino to annually review all building permit fees and adjust up or down. He reviews other municipalities to ensure that our fees are in line with other towns. Also, some items are re-worded or renamed for clarification purposes.

Roll Call Vote-AIF

Meeting Open to Public

Motion GE

Second JP

Vote AIF

Mr. Anthony Lociccero-Northern Valley Press

Reported sports update at the Old Tappan School. Boys Soccer and Girls Volleyball both took division titles. The football team made the first cut to the finals.

Meeting Closed to Public

Motion GE

Second JP

Vote AIF

Closed Session

None

Adjournment-Time 7:53pm

Motion: JP

Second: MRUT

Vote: AIF

Addendum A

Resolution

Refund due to overpayment of Property Taxes due to Homestead Rebate Credit on:

BLOCK	LOT	HOMEOWNER	ADDRESS	AMOUNT	QTR
201	10	Reinert,Herbert/Elaine	71 Bluefield Ave	\$1000.00	2 nd 2015
805	13.05	Sheldon,Christopher/K.	10 Eastbrook Rd	\$1000.00	3 rd 2015

Refund due to double payment of Property Taxes on:

401	19	Perez, Richard	72 Riverview Dr	\$3588.87	4 th 2015
411	3	Stuhlweissenburg, Claus	128 Martin Dr	\$1552.59	4 th 2015
903	20	King, John/Pamela	217 Florence Road	\$3066.03	4 th 2015
1317	1	Johnson, Justin/Alissa	168 LaRoche Ave	\$3602.95	4 th 2015

WHEREAS, the homeowners are entitled to a refund of property tax due to an overpayment.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Chief Financial Officer shall issue refunds in the total amount of \$14,072.85 for overpayment of the 2015 property taxes

Addendum B

Resolution

Payment of Claims

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2015)	\$2,180,982.91
Current Appropriations (2014)	
General Capital Fund	\$ 237,333.99
Animal Trust	\$

Miscellaneous Trust	\$	6,541.43
Affordable Housing Trust	\$	
Open Space Trust Fund	\$	4,223.75
Grants	\$	2,060.00

Total		\$2,431,142.08
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WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	10/30/2015	\$ 111,106.30
Payroll- Salaries/Wages	10/19/2015	\$ 118,191.44
Health Benefits		

TOTAL	\$ 229,297.74
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NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling \$ 2,660,439.82 be approved and ratified respectively.

Addendum C **Resolution**

Addendum D

BOROUGH OF HARRINGTON PARK

Introduction of Ordinance #700

AN ORDINANCE TO AMEND SECTION 131-2 OF CHAPTER 131 OF THE CODE OF THE BOROUGH OF HARRINGTON PARK ENTITLED “FEE SCHEDULE”

Whereas, the Mayor and Council of the Borough of Harrington Park have determined that it is in the best interest of the Borough to amend certain existing fees and to provide for payment of others; and

Whereas, the amendment of such fees shall provide for better, improved and continued Borough services;

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Harrington Park as follows:

1) Section 131-2 of Chapter 131 of the Code of the Borough of Harrington Park is hereby deleted in its entirety and is hereby superseded by the fee schedule listed below.

2) All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

3) This ordinance shall take effect immediately after passage and publication as provided by law.

4) All other parts of Chapter 131 of the Code of the Borough of Harrington Park not specifically amended herein shall remain in full force and effect.

FEE SCHEDULE

1. **NEW CONSTRUCTION (Based on cubic footage)**
0.06 per cubic foot
2. **STATE FEES**
0.00371 per cubic foot
0.00190 per \$1,000.00 of value of construction
3. **RENOVATIONS, ALTERATIONS, REPAIRS, MINOR WORK**
 - A. \$25.00 per \$1,000.00
(or fraction thereof)
 - B. Minimum fee - \$80.00
 - C. Residential Roofing \$100.00
All others \$200.00
 - D. Residential Siding \$100.00
All Others \$200.00
4. **CERTIFICATES OF OCCUPANCY FEES**
 - A. Residential 10% of cost of permit - \$100
minimum
Apartment \$50.00
 - B. Non-Residential 10% of cost of permit - \$250.00
minimum
 - C. Change of Use \$150.00
 - D. CCO \$100.00
 - E. TCO No Charge for First 30 days
\$25.00 Each additional 30 days
5. **VARIATIONS (UCC)**
 - A. Residential \$150.00
 - B. Non-Residential \$250.00
6. **SWIMMING POOLS**
 - A. Above Ground \$150.00
 - B. In ground Use Alteration Fee
7. **DEMOLITION**
 - A. Residential \$300.00
 - B. Non-Residential \$500.00
 - C. Structural Tower \$100.00
 - D. Accessory to R-5 \$25.00
8. **SIGNS (Commercial)**

- \$75.00 EACH
9. ASBESTOS/ LEAD) ABATEMENT/RADON MITIGATION
- | | |
|----------------------|----------|
| Asbestos Abatement | \$80.00 |
| Lead Abatement | \$140.00 |
| Asbestos Certificate | \$14.00 |
| Lead CCL | \$28.00 |
| Radon Mitigation | \$ 80.00 |
10. PLAN REVIEW
- 20% of permit fee - non-refundable - included in permit fee
- Change of Contractor \$ 50.00
11. PLUMBING FEES
- A. Fixtures and appliances connected to the plumbing system
- | | |
|-----------------------------|---------------|
| Water closet/bidet/urinals | \$25.00 each |
| Bathtubs | \$25.00 each |
| Lavatory/sink | \$25.00 each |
| Shower/floor drain | \$25.00 each |
| Dishwasher | \$25.00 each |
| Washing machine | \$25.00 each |
| Commercial dishwasher | \$100.00 each |
| Hot water heater | \$ 75.00 each |
| Hose bibs | \$25.00 each |
| Garbage disposal | \$25.00 each |
| Indirect connection | \$25.00 each |
| Vent Stack | \$75.00 each |
| Drinking fountain | \$50.00 each |
| Floor Drains | \$25.00 each |
| Generators | \$100.00 each |
| Pool Heaters | \$100.00 each |
| Radiant and Hydronic piping | \$ 75.00 each |
| Sump Pump | \$100.00 each |
- B. Special Devices
- | | |
|------------------------------------|----------------------|
| Medical gas pipe | \$100.00 per station |
| Grease traps | \$50.00 each |
| Oil separators | \$75.00 each |
| Refrigeration units | \$100.00 each |
| Water utility connection | \$100.00 each |
| Sewer utility connection | \$100.00 each |
| Back flow preventers | \$50.00 each |
| Steam boilers | \$100.00 each |
| Hot water boilers | \$100.00 each |
| Gas connection (appliance) | \$50.00 each |
| Active solar systems | no fee (state law) |
| Sewer pumps | \$75.00 each |
| Interceptors | \$75.00 each |
| Fuel oil piping | \$50.00 each |
| Condensate Lines | \$25.00 each |
| Annual Testing Back flow Preventer | \$50.00 per device |

	AC Units	\$75.00 each
	Back Flow (commercial with test ports)	\$100.00 each
	Chimney Liner (1 or 2 Family)	\$100.00 each
	HVAC	\$ 100.00 each
	C. Minimum fee	\$80.00
12.	<u>ELECTRICAL FEES</u>	
	A. Electrical fixtures and devices	
	Switching outlets, lighting outlets	
	Receptacles 1 - 50	\$100.00
	Each additional 25 outlets	\$20.00
	B. Electrical devices/generators/transformers	
	2KW-10KW	\$25.00 each
	Over 10KW and less than or equal to 45KW	\$75.00 each
	Over 45KW and less than or equal to 112.5KW	\$100.00 each
	Over 112.5 KW	\$400.00 each
	C. Motors	
	Up to 2hp - air handlers	\$25.00 each
	2 hp up to 10 hp	\$45.00 each
	Over 10 hp and less than or equal to 50 hp	\$75.00 each
	Over 50 hp and less than or equal to 100 hp	\$100.00 each
	Over 100 hp	\$400.00 each
	D. Service panel/service entrance sub panels	
	Less than or equal to 200 amps	\$100.00
	Greater than 200 amps	\$250.00
	Less than or equal to 1000 amps	\$350.00
	Greater than 1000 amps	\$400.00
	E. Swimming pool bonding	\$100.00
	Pool Lighting	\$50.00
	CSST Bonding	\$25.00
	Trench	\$25.00
	F. Transfer switch	\$100.00
	Rain Sensor Switch	\$25.00
	G. Minimum Fee	\$80.00
	H. Photovoltaic Designated Kilowatt Rating	
	(A) One to 50 Kilowatts	\$ 58.00
	(B) Fifty-one to 100 Kilowatts	\$ 116.00
	(C) Greater than 100 Kilowatts	\$ 567.00
	Micro Inverters	See Switches
	Inverters	See Amp Motor Control Center
	Disconnect	See Subpanel
	P.V. Meter	See Service
13.	<u>FIRE PROTECTION FEES</u>	
	A. Sprinklers	

	1-20 heads	\$150.00
	21-100 heads	\$200.00
	101-200 heads	\$250.00
	201-400 heads	\$550.00
	401 - 1000 heads	\$800.00
	Over 1000 heads	\$950.00
B.	Heat/smoke detectors	
	1-12 detectors	\$125.00
	Each additional 10	\$25.00
C.	Each standpipe	\$200.00
D.	Each independent pre-engineered system (cooking)	\$150.00
E.	Each kitchen exhaust system	\$150.00
F.	Each gas or oil fired appliance which is not connected to the plumbing system	\$40.00
G.	Hot tar kettle roof	\$45.00
H.	Chimney Liner (Non-Residential)	\$80.00
I.	Minimum Fee	\$80.00
14.	<u>ELEVATOR FEES</u>	
A.	Fee Schedule for installation of new elevator devices in commercial buildings:	
	Traction and winding drum elevator, one to 10 floors	\$306.00
	Plan review fee	\$260.00
	Traction and winding drum elevator, over 10 floors	\$510.00
	Plan review fee	\$260.00
	Hydraulic elevator	\$272.00
	Plan review fee	\$260.00
	Roped hydraulic elevator	\$306.00
	Plan review fee	\$260.00
	Escalator, moving walk	\$272.00
	Plan review fee	\$260.00
	Dumbwaiter	\$68.00
	Plan review fee	\$260.00
	Stairway chairlifts, inclined and vertical wheelchair lifts, manlifts	\$68.00
	Plan review fee	\$260.00
	Oil buffer (charge per buffer)	\$54.00
	(No plan review fee)	
	Counterweight governors and safeties	\$136.00
	(No plan review fee)	
	Auxiliary power generator	\$102.00
	(No plan review fee)	
	Inspection of minor work	\$68.00
B.	Fee Schedule for installation of new elevator devices in private residences:	
	Private residence hydraulic elevator	\$204.00

Plan review fee	\$50.00
Private residence roped hydraulic elevator	\$204.00
Plan review fee	\$50.00
Private residence dumbwaiter	\$204.00
Plan review fee	\$50.00
Private residence stairway chairlifts, inclined and vertical wheelchair lifts, manlifts	\$204.00
Plan review fee	\$50.00
C. Fee schedule for semi-annual inspection and annual witnessing of tests of existing elevator devices. Fees are paid by the owner, on an annual basis, to the municipal building department.	
1 - 10 story traction elevator	\$504.00
11 stories and above traction elevator	\$612.00
Hydraulic elevator	\$368.00
Roped hydraulic elevator	\$408.00
Escalator	\$626.00
Dumbwaiter	\$108.00
Stairway chairlifts, inclined and vertical wheelchair lifts, manlifts	\$164.00
Oil buffer (charge per buffer)	\$54.00
Counterweight governors and safeties	\$108.00
Auxiliary power generators	\$68.00

15. STORAGE TANKS/INSTALLATION/REMOVAL

Capacity up to 2000 gallons	\$150.00
2000 gallons and over	\$300.00
16. MECHANICAL SUBCODE (See Plumbing Section for fees)

Existing One and Two Family (R-5)	
Boiler/Furnace or HVAC Direct Replacement	\$ 100.00
17. EMERGENCY/EXTRAORDINARY INSPECTIONS

Any requests for inspection, for either emergency or non-emergency situations, either before or after regular Building Department hours, the Inspector shall be paid his hourly rate for the inspection hours performed. These inspection hours shall be approved by the Construction Official.

AA Correspondence

November 2015

10/21/2015

Neglia Engineering Dean Street submission-NJDOT 2016

BCUA Tier II tax exemption information CC K. Trivedi

Request for consideration Bond Council services-Waters, McPherson, McNeil

10/22/15

Email received from Appellate Division Decision regarding LG Tower

Email correspondence –Renewal of JIF 2015

Riverside Cooperative information re: GIS, Affordable Care and Resurfacing Program

RFQ Capizzi etal Bond Council for 2016

OPRA 32 Spring Street

OPRA Property Card

OPRA local bond improvements

OPRA tax search

10/26/15

Bergen County Municipal JIF-renewal agreement for 2016-2019.

MARS maintenance fee-\$6000.

Health Conference Dates for 2015 year end

10/28/15

Borough of Ringwood Resolution for tax reform

NJLM upcoming schedule and resolutions

10/29/15

JIF 2016 Budget for review

Final Inspection of Sidewalk Crossing Neglia Engineering

11/2/15

Contracts-Lynn II NJDOT 2015 (Neglia Engineering)

Bergen County JIF Annual dividend \$5822.22

NJDOT Swim Club Crossing completion (Neglia)

11/4/15

Lynn Street II Award of Project –NJDOT (Neglia Engineering)

11/5/15

OPRA-Glenn Luciano regarding Cable Franchise for Harrington Park

West Milford request for legislation for State Assembly Bill A4068 and Senate Bill S3223

NJDOT Final Closeout Document Submission Lynn Street (Neglia)

11/9/15

Recycling Update November 2015

11/12/15

Tidelines Fall 2015

FEMA NFIP Transformation Task Force Update

12/13/15

Police Monthly Report

DPW Monthly Report

TMobile report (Neglia).

BCUA Shredding request correspondence

