

Harrington Park Recreation Commission

Minutes of Meeting

August 15, 2012

Commission

Chris Apostle	Present
Jerry Esposito	Present
Jennifer Brackenbury	Present
Mickey Franklin	Absent
Tom Gleason	Present
Steve Marotta	Present
Steve Pacicco	Absent

Secretary: Michael Amdur

Meeting called to order at 8:15 PM

ANNOUNCEMENTS

Call to order. In compliance with the Sunshine Act of 1975, adequate notice of this meeting was made.

MINUTES

Minutes from the May 2012 meeting were approved (there was no meeting in June and the July meeting wasn't officially set to Minutes because of absence of transcriber).

FINANCE AND BUDGET

Deferred discussion until Steve Pacicco returns for next month's commission meeting.

FIELD REQUESTS

Tom produced a field request for the Northern Valley Soccer Club (at school, Pondsider, and Highland). He didn't have the insurance forms but they will be coming in next week.

TO-DO:

Tom will check with the school to see what they are willing to do about the Soccer Club's request and coordinate Soccer's plans with the school.

Tom relayed to the Commission that **Bob Jaegar – spelling???** is/will be the new President of the Soccer Club and Mitch Helfman is the new Commissioner for (all of) H.P. Soccer.

Motion to approve the field request was approved unanimously.

Tom also had a verbal request that there may be some kind of baseball at Pondsider. If that becomes a reality, it would be on Sunday afternoon.

TO-DO:

Steve M. will get Tom a Field Use form, as per that verbal request.

Steve M. wasn't certain that there would be a team fielded until more people join/participate. While there is a wait to get into a league, Steve said that plans are for the league to start Labor Day weekend through (either) October 31 or November 1.

Tom proposed a motion to approve the application, pending actual receipt of the application.

Motion to approve the field request was approved unanimously.

Tom commented that – related to field use – the hut is a mess. The cash box is gone.

TO-DO:

Tom said that he would talk to Soccer at the next meeting to see if they want to make a similar financial deal as baseball has with the hut vendor (as Steve M. related briefly).

A discussion ensued about the cleanliness of the hut (the vendor's responsibility, the cleaning service paid for by the Commission, etc.).

Tom suggested that if the hut doesn't get cleaned before soccer starts, the Commission should charge James (vendor) or Baseball \$100 for cleaning – which is the same price the Commission pays for spring cleaning by the cleaning service.

TO-DO:

Tom said he would ask someone to come in and clean the bathroom if Steve M. would ask the vendor – James – if he is out (of the hut's kitchen).

GRANTS

Tom said that the Commission did not have any news of grants; however, the Commission did get a note saying that a grant is coming up and if the Commission wants to get in, it needs to get an application in.

POTENTIAL TO-DO (CONCERNING GRANTS):

Tom suggested that it would behoove the Commission to have a list of projects at the ready, "so if the Commission says 'grant', we're never saying 'let's think about it'. Cause we should have this list and say 'what's up next? How much money is it? Then let's put it in.'"

Steve M. asked what the Commission will be submitting for the August deadline. Tom responded that he (Tom) thinks an application will be submitted – with John or Glenshaw(??), "we can ask them if they know the specifics. I think we might have missed the bulk on that this year".

AS PER THE LIGHTING PATH

Jerry strongly supported the idea of the lighting path.

TOWN PROGRAMS

Town Day

Chris referred to a multipage overview for various aspects of Town Day.

If the Commission receives \$5,000 funding promised by United Water, the Commission would have a balance of \$12,300 in the account (UW was waiting on approval from Mayor Hoelscher).

Expected costs subtracted from an expected \$12,300 balance:

\$1,500	police/overtime
\$1,000	rides/subsidy
\$800	two clowns (four hours...Chris will try to negotiate them down to \$250 each)
\$800	pony rides
\$400	beer (and wine??? TBD) - Wine and Whiskey Barrel provides kegs
\$400	disc jockey
\$300	tables and chairs

NET: \$7,100 available for fireworks

TO-DO:

Chris mentioned that the Commission needs to finalize what the fortune teller (??? – Chris needs to clarify if he was talking about the fortune teller or someone else...is unclear on recording) should charge (Chris needs to speak with Pete) because she tended to charge for different people.

Chris informed the Commission that the event has historically been the Juniors' big fundraiser for the year (they give money back through community parks). In the past, the Commission has subsidized the process.

Chris said that the Commission can expect – at least – a couple thousand dollars in sales of wristbands. The wristband money is – essentially – for the Juniors.

TO-DO FOLLOW-UP:

Chris commented that he was still pondering advertising for “\$5 wristbands for rides all-day long”.

Discussion ensued among members about possible/practical cost of various items (wristbands, food, alcohol, etc.)

TO-DO:

Chris mentioned that – when he had previously gotten beer from Holiday Liquors (re-check name???) - Rocco gave him all the ice that was needed. Chris will try hard to get them to donate beer. Delmonico's had done it in the past. If the beer is donated, Chris will advertise that fact directly on the table.

TO-DO:

Chris will speak with Michelle Ryan about what to charge for items in the hut.

TO-DO:

Jen contacted FastSigns, however, the vendor had not responded to Jen's call. Jen said she would contact the vendor on Thursday, August 16.

TO-DO:

Jen informed the Commission that Mitch Helfman told her that the Fire Dept. hung his sign for free. He had contacted Frank Murphy. Chris responded that he would contact Bill (last name???).

TO-DO FOLLOW-UP:

Chris has been in the midst of updating the flyer. Chris will send the updated flyer by the end of the week – Friday, August 17.

The flyer will be turned into an ad for print in the Northern Valley Press (in the two issues leading up to the event) PLUS the Press interviewed Chris - via email – about the event, so it will be written up in the current issue as an article.

Chris will see if the Commission can get the same deal with the Suburbanite. Currently, awaiting response.

TO-DO:

Chris suggested that the Commission should advertise the event to homes and through stores and the school. In order for the info to be publicized at the school during the first week, the Commission would need the school to approve it now - Val Piatkowski could

assist the Commission with approval. Chris suggested that, for the school and/or HSA, an email blast can be sent out.

Chris suggested to Jen to reach out to Ann Bistriz and ask her to have the information about the event put on the sign board.

TO-DO:

OLV agreed to donate tables and chairs again. The Commission needs to inform Maria at OLV to make arrangements to acquire (and return) the expected 31 tables and 52 chairs that will be needed for Town Day.

Tablecloth needed for each table – to be gotten at a dollar store? Historically, the Commission has gotten red, white and blue tablecloths with bows and then stapled them all to the tables.

TO-DO FOLLOW UP:

Chris reminded the Commission that Mickey Franklin has a big canopy that could be used for event, however, a suggestion was made to rent a big canopy tent.

TO-DO:

Jen agreed to contact Tailor Rentals in Hillsdale about renting 25 eight-foot tables and 40 chairs, to get a price on it, then have Chris follow-through with possible price negotiation.

TO-DO FOLLOW UP:

Chris mentioned that he has been waiting for word from the contacts at: Sukja Art, HP Nail Salon, the pet (Lodge or Juliette Cushner???) and Shine Hair.

TO-DO:

Chris asked Jen to contact the relevant source to get (those in attendance from “special contests and shows”) info to be displayed on the sign outside.

FUTURE CONSIDERATION:

Steve M. suggested that – in retrospect – the three surrounding towns doing it on the same day might have been cooperate and share the fireworks venue (example: perhaps H.P. could provide the venue if the other towns provide some money for the fireworks).

TO-DO POSSIBLE FOLLOW-UP:

Chris suggested that – concerning the foul shout and three-pointer contest – the Commission seek Mens Basketball to run it because of the logistical complexity.

Discussion about having a trophy and a \$5 participation charge.

MEDIVAC

The plan has been to have Medivac on Upper Highland Field.

OTHER ITEMS

Chris will do a sponsor poster again - that he made last year. He has it saved and are logos from the organizations that donated. Jen suggested that Chris should send the info to Dave Pisani (???spelling) so that Dave can make them for the Commission.

TO-DO FOLLOW UP:

Chris suggested that the Commission needs more detail as to what the Medivac involvement is for that day.

T-SHIRTS

Chris informed members that he received an invoice for the T-shirts.

TO-DO:

***Chris will send an email to Commission members of what he needs and when he needs it.

FIELD MAINTENANCE UPDATES & FUNDING

Issues tabled until Steve P. returns with information for next meeting.

REC COMMISSION MEMBERSHIP

No apparent changes, though will be covered in more detail at next meeting.