

**Harrington Park Recreation Committee  
Minutes of Meeting  
Wednesday, August 19, 2015**

**COMMISSION**

Siobhan Baily	Not Present
Paul Baly	Present
Lynne Cappelmann	Present
Charles Degruccio	Present
Brian Fitzgerald	Not Present
Thomas Gleason	Present
Steve Paciccio	Not Present

Town Council Liaison: Joon Chung    Not Present

Secretary: Carolyn Lee                      Present

Meeting called to order at 8:05 PM

**1. ANNOUNCEMENTS**

Call to order. In compliance with the Sunshine Act of 1975, adequate notice of this meeting was made.

**2. ITEMS FROM THE PUBLIC**

**a. North Jersey Masters**

Megan Dippolito, a Harrington Park resident, presented the North Jersey Masters Running Program. It is a 501S, a not for profit organization based out of Ridgewood with 600 members. This program is a one-day a week adult beginner program that starts Sept.21, 2015 and ends one week after the HP 5K. The cost is \$90 that includes a membership to North Jersey Masters, t-shirt, coaching and the entrance fee for the Harrington Park 5K. Highland field would be the ideal location for training. The Recreation Commission doesn't see any issue with using the path around the fields during soccer practice or games on the field. Megan will drop off the Insurance certificate in the Rec mailbox. The field request forms have been completed and given to Charles. The day of the week or time has not been finalized.

**3. ADMINISTRATIVE ITEMS**

**a. Minutes**

Approval for minutes for June 17, 2015 and July 15, 2015 has been deferred to the September meeting.

#### **4. UPDATES**

##### **a. Finance and Budget**

- Hudson Valley Hurricanes provided check for two extra days for field use.

##### **b. Field Maintenance**

- The sprinkler project is underway. The sprinklers are being installed and will be done by August 20, 2015.

##### **c. Field Requests**

###### **i. Procedures for Field Requests**

- Field requests should be put into the Rec mailbox. Carolyn will review it and forward the request to Tom and Charles. If the request is for a camp, notify Ann Bistriz to put on the agenda for Mayor and Council for approval and for a contract. If there is a new group using the fields, as a courtesy, Mayor and Council should be informed.

###### **ii. Baseball Field Use**

- Muggeo has paid for the summer camps, but has not paid for practice and games. Steve will contact them.
- If the fields are used for HP baseball, then M. Rutigliano will work with the schedule based on the HP baseball schedule. Other baseball groups are required to go through Recreation to fill out the field request forms.

###### **iii. Champion Soccer League**

- E. Negron has cancelled the soccer camp. No additional paperwork is required since no payment was made. The police and DPW have been notified that the fields will not be used for the camp during August 24-28.

###### **iv. A League of Our Own**

- A League of Our Own has requested to use Pondsides for baseball games on Sunday. The application had some dates that passed. The dates remaining on the form that have not passed are Aug.23 and Aug.30. The remaining dates requested are available for use. Proper Insurance certificate was received after the first date requested. A check with the incorrect account name will be given back to them. They paid \$60 per game for field use for Aug.23. Carolyn will follow up if they will use the field on Aug.30.

##### **d. School Coordination**

- HSA will provide dates for school and field use for the school year.

##### **e. Grants**

- No updates.

##### **f. Sports Coordination**

- Company interested in sponsoring Harrington Park teams contacted Recreation Commission in June. Email was forwarded to Sports Boosters. Companies interested in sponsoring sports teams should be forwarded to Paul. Gerald Griffin is responsible for the signage in Highland Field.

**g. Town Day (September 12, 2015)**

- Lynne has finalized the rides (\$5,650 Fun Time Entertainment) and requires a signature for the contract.
- Pony rides and Petting Zoo have been booked (\$875 Mountainside Stables). DJ has been booked (\$400 Andy Walker).
- The banner has been updated and given to M. Kiernan. He will ask Ken's Tree Care to hang the banner. He expects it will be up by Friday.
- A social affairs permit was issued and given to Carolyn. The permit should on location on Town Day.
- A press release was sent to the Suburbanite and the Northern Valley Press to be printed until September 12, 2015.
- Over \$3,000 in donations has been received.
- DPW will help move tables from the church and chairs from Borough Hall to Highland Field. Paul offered fold out chairs if needed.
- There have been 12 tables requested from vendors and organizations at this time.
- Tom Simpson will set up a fire prevention house.
- Paul confirmed that Peerless Beverages would provide 2 kegs of beer and the cups. Paul will provide the napkins. There will be two different types of beer available.
- Meatheads will be selling the BBQ at reasonable prices. Junior's women will also sell snacks.
- Paul, Tom, Charles and Lynne have volunteered to work at the beer table.
- The church will provide tables. Chairs will be taken from Borough Hall. Paul can provide folding chairs if needed. DPW will move the tables.
- Glen Malora would like to run soccer drills and skills. Paul will follow-up with Glen.

**h. Town Programs**

**i. Ragamuffin Parade (Saturday, October 31, 2015)**

- Lynne confirmed the use of the school for an alternate location for the parade in case of rain. Forms have been completed.

**i. Park & Playground Maintenance**

**i. Highland Bathroom Plans**

- Recreation reviewed bathroom security plans. The Chief of Police agreed to check the bathrooms night. Coaches will still be required to lock the doors before leaving the field.
- Brian will do more research on the doors.

**ii. Lightning Detectors and Alerts**

- The lightning detectors are working and alerts are being sent.

**iii. Pondsides**

- Good.

**iv. Highland**

**v. George street**

- Good.

**vi. School**

- Good.

**vii. Beechwood**

- No update.
- viii. Don Horsey**
  - Good.
- ix. Columbus**
  - Good.
- j. Tennis**
  - TGA has not contacted Paul since they have approved the fall tennis.
  - TGA did not have enough interest for the summer camp. They are interested in continuing to work with Harrington Park for programs. No additional information about a multi-town tennis league in Harrington Park.
  - At this time

## **5. PROJECTS**

- a. Highland Bathroom Hut Doors**
  - Discussed in Park & Playground Maintenance
- b. Flooding at Highland Field 3 Hut**
  - This project has been completed.
- c. Upper Highland Shed**
  - This will follow through after the sprinklers are installed.
- d. Sprinkler System**
  - Sprinklers will be installed by August 20, 2015.
- e. Patio in Front of Hut**
  - Possible 2016 project.
- f. Walking Path Lighting Plan Status**
  - The light heads that were ordered were not available and a similar one had to be ordered. The posts will be installed, but the light heads may be delayed.
- e. Recreation Web Pages**
  - The added information does not seem easily found in the updated website. Carolyn will rework the information.
- e. Request**
  - Ponside driveway is filled with potholes. Charles will call Mark Kiernan to see what the process is get the potholes filled.

## **6. NEXT MEETING**

Next regularly scheduled meeting is Wednesday, September 16, 2015 at 8:00PM.