

**Harrington Park Recreation Committee  
Minutes of Meeting  
Wednesday, January 21, 2015**

**COMMISSION**

Siobhan Baily	Present
Paul Baly	Present
Lynne Cappelmann	Present
Charles Degruccio	Present
Brian Fitzgerald	Present
Tom Gleason	Present
Steve Paciccio	Present

Town Council Liaison: Joon Chung Present

Secretary: Carolyn Lee

Meeting called to order at 8:00 PM

**1. ANNOUNCEMENTS**

Call to order. In compliance with the Sunshine Act of 1975, adequate notice of this meeting was made.

Mayor Holscher introduced Councilwoman Joon Chung as the Recreation Council Liaison and welcomed Lynne Cappelmann to the Recreation Commission. He thanked the Recreation Members for all the outstanding work they have done in the past and will continue to do in 2015.

**2. ITEMS FROM THE PUBLIC**

**a. Hosting a Carnival in Harrington Park – Michelle Ryan**

Michelle would like to gage if there was interest in organizing a carnival. There is a possibility to make \$10,000+ from a carnival. Some organizations have approached Michelle they are looking for funds. The money is in the rides.

<b>Questions</b>	<b>Answers</b>
Who would sponsor?	Recreation, Fire Dept., Ambulance Corps, Juniors, Lions, Swim Club, etc.
Where will the funds be allocated?	Divided between the non-profit groups
Location	Highland Park
Season	Between Spring to September

#### Discussion

- Ideal location should be in a street where there is heavy traffic and parking
- Ideally, the carnival would be on a blacktop location such as a parking lot
- Closter Plaza parking lot is not available
- What groups are interested? Ambulance Corps, Fire Department, Swim Club, Baseball
- Problem is usually commitment. Who will work at the carnival? Each organization that signs up will be responsible to man a booth.
- A ride company runs the rides. The ride company mans the ride, sells tickets and would give a percentage (negotiable between 20-30%) to the town.
- The ride and game company are separate. The game company would rent the booths for about \$200 and you would pay the game company for the prizes that were won.
- Someone from Recreation would spearhead the effort
- The carnival would not compete with the school's Spring Fling because the Spring Fling is for the students at the school.
- The concern is field condition after carnival.
- Weather plays a part in the condition of the field after the carnival.
- Additional costs for police, traffic direction, crossing guards
- The ride company provides insurance
- Carnival would need a field for about 1 week (setup, a few days for carnival, and disassemble)
- The carnival would have to be in between sports.

#### Other information

- Money is not paid upfront
- Games – booths are rented
- Ride company provides insurance
- Norwood has a Carnival around Father's Day

Recreation Commission will discuss.

**TO-DO - Steve will call Michelle after discussion**

#### **b. Tennis Program – Melissa Buddah (HP Resident) and TGA**

TGA – Kevin Rooney and Christine Costianus (partnered with USTA)

TGA has already been involved in the HP School Enrichment program. The program is self-contained and can be transferred from the school gym to the courts. TGA provides the nets, balls, portable lines and all the equipment. TGA has a program in Westwood. TGA discussed their teaching techniques.

HP can have a customized program:

- a. After school program - 1hr each week \$16-\$20/hr (6 weeks would be about \$105/student)
- b. Camp style program
  - o Monday – Friday 9am – 3pm \$13-\$15/hr (about \$400/week), or 9am – 12pm (about \$200/week)

- Requirements - minimum of 6 students in a class
- Average 10-12 kids at the school
- Maximum kids (6 students : 1 coach) on the court, 8:1 in the gym
- Number of courts needed depends on how many kids are signed up.
- Age groups would be 5-6 years, 7-8 years, 9-10 years, 10+ years
- In Westwood, there is a K-grade 3 class and a grade 4-8 class
- Currently, there are about 10 kids signed up at the school.
- Respect and sportsmanship is taught along with tennis skills
- TGA has it's own registration with all the information on the website that HP can use.
- TGA has insurance, they do background checks on coaches, online registration and will send out flyers and email blasts.
- Income for the town – resident/non-resident prices
  - After school (spring, fall) 4 hrs/week
  - A couple of weeks of summer camp in August
  - 2-3 weeks lead time to set up (April- May, May-June)
  - Recreation Commission would have to ask TGA what is the cost that is out of the price range.
  - It would be difficult for TGA to determine if the registrant is out of town or not. Harrington Park can determine if the registrant is in town or not.
- Tennis lessons can be set up on basketball courts, but after school there are kids who want to play basketball.
- Currently, TGA has no adult programs.
- TGA can staff each program and has a flexible schedule.
- More time is needed for summer camp since parents start planning very early.
- TGA will organize staffing for Harrington Park.

### **3. ADMINISTRATIVE ITEMS**

Welcome Lynne Cappelmann to the Recreation Commission and Council Member Joon Chung as the Recreation Commission Liaison.

#### **b. Minutes**

Minutes for December 17, 2014 formally approved by members at the January 21, 2015 meeting.

### **4. REORGANIZATION**

<b>Role</b>	<b>Contact</b>
Chair	Steve
Rec Director	Steve
Finance & Budget	Steve
Field Maintenance	Brian
Field Requests	Tom and Charlie
School Coordination	Lynne
Grants	Siobhan
Sports Coordination	Paul
Town Day	Joon, Lynne, and Siobhan
Town Programs	
- Fishing Derby	Paul
- Rag-a-muffin parade	Joon, Lynne, and Siobhan
Playground	Paul
Tennis	Paul

Park/Playground monthly walk through

- Pondside - Charlie
- Highland – Lynne
- George St – Paul
- Beechwoods - Siobhan
- Tennis Courts - Tom
- Columbus – Lynne
- Ice Rink - Paul
- School Fields - Carolyn

## **5. DISCUSSION**

### **a. HP Carnival**

Concerns

- Black top is the ideal location. The only blacktop in HP is Borough Hall.
- Field maintenance and condition during and after carnival would be a problem
- Will the organizations be committed and in place for the carnival. We need to ask organizations for interest and commitment.
- Additional costs would include security, police, crossing guards, clean up, damage to fields

- A carnival seems too big for Harrington Park

#### Discussion

- Harrington Park could use the funds
- Planning a carnival would be about 18 months away
- More research is needed

#### **b. Tennis Program**

- Promoting tennis in Harrington has two different approaches.
  1. Have a company come in and ask to teach lessons on HP courts and company would pay a fee to use the courts
  2. TGA has a program and cost. HP would need to add TGA's fee to maintain courts.
    - TGA start with weekly lessons in the spring and if there is interest, then they can consider summer camp program.
- Risk is that the kids start in HP and are required to continue in another location

#### **c. Tennis Badges**

- Tennis badges are based on honor system
- How is use of tennis courts different than basketball courts? Badges were used to fund maintenance for the tennis courts.

## **6. UPDATES**

### **a. Field Maintenance**

#### **i. Pondsides Remediation**

- Flags in the field indicate the location of sprinkler heads.
- Neglia did half the work required. Steve and Brian will determine what to do about the other work.
- Check the walking path for the trees

#### **ii. Shed**

- Mark will fix the flooding issue when the weather warms up. Work cannot be done in the winter.

### **b. Field Requests**

#### **i. Bergen Catholic**

- Requested use of Pondsides after school use in Spring, through May
- Pondsides is scheduled for HP 4-6pm, lacrosse on Mondays and Tuesdays, then travel baseball if needed
- Does not seem like there is time after school for Bergen Catholic

#### **ii. Muggeo Cardinals**

- Need to determine what they want

#### **iii. Muggeo Summer Camp**

- 1 week at Pondsides should be available

**iv. Men's Softball group spring application**

- Played in the Sunday mornings on Upper Highland
- Request to reserve the field for playoff games. Tom has schedule. League would provide insurance and HP would charge for field use.

Voted - all in favor

**v. NV Soccer Club**

- Spring field use application

**vi. NV Summer Camp**

- Request to use Highland for one week (9am-12 noon) in June while HP School boiler work is being done.
- No official requests at this time
- They need to provide insurance
- No problem with this and no conflicts

**vii. Lacrosse**

- Spring field use application

**c. Sports Coordination**

- Tom will put together a spring schedule together in the next 4 weeks (Field and Indoor)
- Schedule to meet with the commissioners before the next Recreation Commission scheduled meeting
- Paul will reach out to commissioners

**d. Baseball Travel Program (Consolidate 4 Towns)**

- Talk to baseball for field use coordination
- Team will be expected to pay the same maintenance cost and determine how to divide the fee between towns. More discussion is needed.

## **7. PROJECTS**

**a. Lower Highland sprinkler**

- Brian - See what Boosters would be willing to help with
- Joon – discuss with Mayor and Council about the sprinklers
- Would it be funded between soccer and Sports Boosters?

**b. Walking Path Lighting Plan**

- Joon will speak with Greg Polinick, Neglia, about a new plan to address reducing lighting and safety concerns.
- Deadline for grant should be confirmed
- Greg needs authorization from Council to proceed
- Joon will arrange a meeting with Greg and Siobhan

**c. Pondsides Dredging**

- Main challenge is funding
- This is a long term plan project

- Ask Council what should be done
- Joon – discuss with town engineer to look at timeline of what can and cannot be done.
- What environmental impacts may happen when we start dredging?
- Aerator is broken and needs to be dredged to fix, banks are collapsing and pond is getting more shallow

**d. Historical Cemetery**

- Accepted bid is \$134,000.

## **8. NEXT MEETING**

Next scheduled meeting on February 18, 2015 at 8pm has been cancelled.

Next regularly scheduled meeting is Wednesday, March 18, 2015 at 8:00PM.